

TOWN OF OSCEOLA
TOWN BOARD OF SUPERVISORS
REGULAR BOARD MEETING
Monday, October 4, 2021 – 6:30 P.M.
Town Hall - 516 East Avenue North, Dresser WI
Agenda Can Change Up to 24 Hours Prior to Meeting

MEETING AGENDA

1. Call Meeting to Order
2. Verification of Meeting Posting
3. Pledge of Allegiance
4. Roll Call
5. Presentation and Approval of Bills *2-4*
6. Acceptance of Proposed Agenda
7. Approval of Minutes of Previous Meetings: 9/7/21, 9/14/21, 9/16/21 *5-12*
8. Swearing In of Town Clerk
9. Public Comment
10. Public Works Report *14*
11. Treasurer's Report *15-22*
12. Clerk's Report
13. Old Business
 - a) Ben Krumenauer, Administrator, Village of Osceola, Simmon Drive Update
 - b) Consider and Finalize Nonmetallic Mineral Extraction Permit for Bluestone Sand & Gravel
 - c) Update on Boat Landing at Dwight Lake
 - d) Update on Amendments to Chapters 1 & 2 of Town's Code of Ordinances
 - e) Update on Nuisance Properties *25-33*
14. New Business
 - a) Consider Appointment of Town Supervisor *34-35*
 - b) Consider Technology RFPs
 - c) Consider Authorizing RFPs for 2021 Financial Audit
 - d) Consider Appraisal Services Contract for FY 2022-2024 *36-39*
 - e) Consider Resolution 21-10-01: New Signature on Depository Accounts *40*
 - f) Consider Resolution 21-10-02: Establish Town Election Ward Boundaries *41-47*
 - g) Consider Ordinance 21-10-04: Chapter 8 Corrections *48-62*
 - h) Consider Dates for Upcoming Special Meetings:
 - Review applicants for Public Works positions
 - Interviews for Public Works positions
 - Budget Workshop Sessions
15. Chairman's Report
16. Supervisor's Report
 - a) Jon Cronick: Supervisor and Plan Commission Update, including 9/28/21 minutes *94-95*
 - b) Jo Everson
 - c) Neil Gustafson
17. Request for Future Meeting Agenda Items
18. Next Town Board Meeting – November 1, 2021
19. Next Plan Commission Meeting – October 26, 2021
20. Community Meetings Board Members Attend –
 - a) October 6, 2021 Allied Fire: Special Board Meeting to adopt budget; 6:00 p.m.
 - b) October 21, 2021 Allied Fire: Regular Quarterly Board Meeting; 6:00 p.m.
21. Adjournment

Please note that, upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service, contact the Clerk's office at (715)755-3060.

AFFIDAVIT OF POSTING: I hereby certify that this notice has been posted at the Dresser Post Office, the Town Hall, the First Community National Bank, and the Town Web Site.

/s/ Denise Skjerven, Interim Clerk

TOWN OF OSCEOLA
Check Detail
September 8 - 29, 2021

Date	Num	Name	Account	Original Amount
09/13/2021	49	MidwestOne Bank	MidWest One Checking Account	-1,593.86
			2100 · Payroll Liabilities	372.00
			2100 · Payroll Liabilities	495.13
			2100 · Payroll Liabilities	495.13
			2100 · Payroll Liabilities	115.80
			2100 · Payroll Liabilities	115.80
				1,593.86
09/09/2021	17721	WTA	MidWest One Checking Account	-64.00
				64.00
09/09/2021			Dues & Training	64.00
				64.00
09/13/2021	17722	Bottolfson, Charlotte M	MidWest One Checking Account	-23.00
				23.00
			Wages	23.00
				23.00
09/17/2021	17723	Carlson, Janice	MidWest One Checking Account	-538.57
				538.57
			Treasurer Wages	661.80
				538.57
09/17/2021	17724	Johnson, Tony A	MidWest One Checking Account	-1,544.18
				1,694.16
			Supervisor PW Wages	384.62
			Supervisor PW Wages	1,544.18
09/17/2021	17725	Landgren, Brad C	MidWest One Checking Account	-427.82
				427.82
			Part-Time PW Wages	515.00

TOWN OF OSCEOLA
Check Detail
September 8 - 29, 2021

09/17/2021	17726	Skjerven, Denise K	MidWest One Checking Account	427.82	-510.41	510.41
			Clerk Wages	627.40	510.41	
09/27/2021	17731	Bill's Ace Hardware	MidWest One Checking Account	-12.98	12.98	
10/04/2021			Garage Expenses	12.98		
				12.98		
09/27/2021	17732	Brothers Country Mart LLC	MidWest One Checking Account	-329.16	329.16	
10/04/2021			Fuel	98.17		
			Fuel	129.72		
			Fuel	101.27		
				329.16		
09/27/2021	17733	Dresser Food & Liquor Inc.	MidWest One Checking Account	-360.11	360.11	
10/04/2021			Fuel	97.30		
			Fuel	65.66		
			Fuel	85.66		
			Fuel	111.49		
				360.11		
09/27/2021	17734	Dresser Trap Rock, Co.	MidWest One Checking Account	-2,612.19	2,612.19	
10/04/2021			Highway Construction	2,317.98		
			Road Maintenance & Repair	294.21		
				2,612.19		
09/27/2021	17735	Dresser Water & Sewer Utilities	MidWest One Checking Account	-74.12	74.12	

TOWN OF OSCEOLA
Check Detail
September 8 - 29, 2021

10/04/2021	74.12		Water & Sewer Utilities		<u>74.12</u>	
					74.12	
09/27/2021	17736	Fahrner Asphalt Sealers	MidWest One Checking Account	-23,000.00	23,000.00	
10/04/2021			Highway Construction	<u>23,000.00</u>		
				23,000.00		
09/27/2021	17737	Polk County Treasurer	MidWest One Checking Account	-7,335.60	7,335.00	
10/04/2021			FC/MFC Aid to County	1,671.65		
			FC/MFC Aid to County	5,663.95		
				<u>7,335.60</u>		
09/27/2021	17738	Raska Sewer Service	MidWest One Checking Account	-270.00	270.00	
10/04/2021			Park Expenses - Misc & Other	135.00		
			Park Expenses - Misc & Other	135.00		
				<u>270.00</u>		
09/27/2021	17739	Sun, The	MidWest One Checking Account	-515.00	515.00	
10/04/2021			Publications	182.50		
			Publications	227.50		
			Publications	105.00		
				<u>515.00</u>		
09/27/2021	17740	WMCA	MidWest One Checking Account	-50.00	50.00	
10/04/2021			Dues & Training	<u>50.00</u>		
				50.00		
Total as of 9/27/2021					39,260.40	

I will be writing more checks on Monday

TOWN OF OSCEOLA
BOARD OF SUPERVISORS MEETING
Tuesday, September 7, 2021 — 6:30 p.m.

Meeting Minutes

The Board of Supervisors of the Town of Osceola met for a regular monthly meeting Tuesday, September 7, 2021, at 6:30 p.m. at the Osceola Town Hall, Dresser, Wisconsin.

CALL TO ORDER: Chair Dale Lindh called the regular meeting to order at 6:32 p.m.

VERIFICATION OF MEETING POSTING: Jan Carlson confirmed that the notice was posted at the Town Hall, Dresser Post Office, the First Community National Bank, the Town Web Site, and the Town Facebook page.

PLEDGE: Lindh led the Pledge of Allegiance to the United States Flag.

PRESENT: Chair Dale Lindh, Supervisors Jo Everson and Jon Cronick.

PUBLIC ATTENDEES: Jan Carlson, Glyn Thorman, Ed Everson, Connie Clark, Kirk Carlson, Jim Berg, Merle Aarthun, Diane Aarthun, James Rochford, Sandy Ball, Gae Magnafici, Jim Judkins, Teresa Utke, Jeremy Utke.

PRESENTATION AND APPROVAL OF BILLS

MOTION BY EVERSON/LINDH TO APPROVE THE TREASURER'S LIST OF CHECKS AND AUTOMATED PAYMENTS AS PRESENTED TOTALLING \$371,655.23 AND CHECK NUMBERS 17662 THROUGH 17720 AND ACH PAYMENTS AS PRESENTED. MOTION CARRIED.

MOTION BY CRONICK/EVERSON ACCEPTANCE OF PROPOSED AGENDA. MOTION CARRIED.

MEETING MINUTES

MOTION BY EVERSON/LINDH TO APPROVE THE FOLLOWING MEETING MINUTES: 08/02/21 TOWN BOARD MEETING, AND THE 8/10/21 AND 8/19/21 SPECIAL TOWN BOARD MEETINGS; MOTION CARRIED.

MOTION BY CRONICK/LINDH TO APPROVE THE MEETING MINUTES FROM THE 08/26/21 SPECIAL TOWN BOARD MEETING. MOTION CARRIED.

PUBLIC COMMENT

Chairman Lindh called for a half hour of public comments. Three (3) minutes were allotted for each speaker.

Glyn Thorman – Expressed his view of the appreciation toward Jo Everson on volunteering her time in the past to fill in on occasion for our vacant Town Clerk position due to her previous government experience, and voiced support to Jo in her new position as Town Supervisor.

PUBLIC WORKS REPORT

Public works report by Tony Johnson was read by Chair Lindh as outlined activity for the month of August.

TREASURER'S REPORT

Treasurer Carlson reviewed current bank balances: General Fund \$292,056.76; General Money Market Account \$321,586.59; Tax Receipt Account \$225,009.51; Dresser Traprock Assurance \$15,044.48; CD (from ARPA \$\$\$) \$151,000; Transferring \$136.39 from Midwest One to Royal Credit Union savings account so all the ARPA money is at Royal Credit Union. The year-to-date Profit & Loss report was presented to the Board.

Wisconsin Town Association informed us of a meeting/speaker talk being held on October 13th for Polk County towns regarding American Rescue Plan Act (ARPA) monies on how towns can use those monies. If we have anyone going to the meeting, we need to notify them by October 1st. Jan will be attending, and likely Chair Lindh as well. Town Supervisors should let Jan know if they are interested in attending as well.

CLERK'S REPORT

Interim Clerk Skjerven has been busy coordinating four meetings and is continuing being trained.

OLD BUSINESS

BLUESTONE PERMIT TRANSFER/LICENSE RENEWAL

John Warner indicated he would be dropping off his bond paperwork on Wed., Sept. 8th so we can officially sign off on his permit transfer.

BOAT LANDING AT DWIGHT LAKE

Cost estimates for needed repairs will be pulled together by Tony, and further looking into what permits will be needed to determine what can possibly yet be done this year to repair the boat landing.

Chair Lindh is going to follow up with Mike Wallis about possibility of any available grant money through the DNR to fund the repairs.

CONSIDER COMMITTEE'S DUTIES AND APPOINTMENTS: MEDIA /TECHNOLOGY, PUBLIC WORKS

Chair Lindh stated it would be best to table this topic until amendments to Chapters 1 and 2 of the Town's Code of Ordinances are finalized.

NEW BUSINESS

APPOINTMENT OF FINANCE COMMITTEE

Chair Lindh stated it would be best to table this topic until amendments to Chapters 1 and 2 of the Town's Code of Ordinances are finalized.

REVIEW/ACTION ON 90TH AVE. GUARDRAIL PROPOSALS

Two proposals were presented for the guardrails: one for wood material and one for steel material. We should have available monies in our highway construction budget for this project.

MOTION BY EVERSON/LINDH TO APPROVE PROPOSAL BY MATTISON CONTRACTORS, INC. FOR INSTALLATION OF STEEL POST GUARDRAILS WITH UNDERSTANDING THERE MAY BE ADDITIONAL COSTS FOR GRADING. MOTION CARRIED.

REVIEW/ACTION ON 2021-22 OPERATOR'S LICENSE RENEWAL

Treasurer Carlson confirmed the background check for Erik Fansler came back clean.

MOTION BY CRONICK/EVERSON TO APPROVE OPERATOR'S LICENSE FOR ERIK FANSLER WORKING AT BROTHER'S COUNTRY MART. MOTION CARRIED

S&T WOODHILL BAR & GRILL RETAIL CLASS "B" LIQUOR LICENSE AMENDMENT

Liquor license needed amendment to denote ability to sell and serve alcohol outside and removed pole barn reference. MOTION LINDH/EVERSON TO AMEND THE S&T WOODHILL BAR & GRILL RETAIL CLASS "B" LIQUOR LICENSE TO SELL AND SERVE ALCOHOL OUTSIDE. MOTION CARRIED.

REVIEW/ACTION ON AUDIO EQUIPMENT ENHANCEMENT

The equipment was to replace the hand-held microphone on the podium and, instead, replace it with a gooseneck podium microphone. Discussion was held to utilize stronger batteries with the hand-held microphone and see how that approach works for us vs. going with the install proposal by Central Acoustics at this time.

REVIEW/ACTION FOR ICX TOUCH SCREENS PROPOSALS (for elections)

Two proposals were provided for purchasing two or three new touch-screen election machines. Our Town currently only has one touch-screen election machine. The current machine we have is being retired and will no longer be available for us. We could shift some monies from our Clerk budget line to the Election expense line area to pay for this new equipment; and, we are looking into whether any grant monies will be available to help pay for this new election equipment.

MOTION BY LINDH/EVERSON TO APPROVE THE PURCHASE OF THREE ICX TOUCH-SCREEN TABULATORS FROM COMMAND CENTRAL AT A COST OF \$12,912 (YEARLY COST OF \$915 INCLUDED). MOTION CARRIED.

If anyone is interested in helping to make 1-3 'voting booths' before February of 2022, please inform Chair Lindh.

REVIEW/ACTION FOR GOPHER BOUNTY CLAIM

Discussion was held to update the Gopher Bounty Claim form to clarify that gophers are caught at a property within the Town of Osceola, and to also include the signature of the property owner where the gopher tails were caught.

MOTION BY EVERSON/LINDH TO UPDATE THE GOPHER BOUNTY CLAIM FORM TO INCLUDE THE PROPERTY OWNER'S SIGNATURE AS WELL AS THE SIGNATURE OF THE PERSON CLAIMING THE BOUNTY. MOTION CARRIED.

DISCUSS PREPARATIONS FOR 2021 LOCAL REDISTRICTING/ADJUSTMENT OF WARD LINES

This topic will be covered more at the October Town Board meeting to prepare for adoption of a ward plan and submission to the County Clerk no later than October 15, 2021.

POLK COUNTY ENVIRONMENTAL SERVICES COMMITTEE SEPTEMBER 15TH PUBLIC HEARING

At this time this topic is for informational purposes. Supervisor Everson indicated it would be helpful to have Bernie Desmarais attend this session; this meeting notice has been shared with Town Plan Commission members as well.

CONSIDER AMENDMENTS TO CHAPTERS 1 AND 2 OF THE TOWN'S CODE OF ORDINANCES

Supervisor Everson has highlighted the amendments believed to need change in light of the changes for our Town structure, e.g. going to a five-person board, moving to separate Clerk and Treasurer roles, meeting set ups, order of business at meetings, applicable boards and commissions set ups. Further edits/refinements needed were discussed and Supervisor Everson will come back with another updated draft version of these Chapter updates for discussion at the October Board meeting.

REVIEW/ACTION ON PLAN COMMISSION MEETING STIPEND

MOTION LINDH/CRONICK TO APPROVE THE PER MEETING STIPEND OF \$25.00 PAYABLE TO EACH PLAN COMMISSION MEMBER. MOTION CARRIED.

UPDATE ON OPEN POSITIONS FOR CLERK AND TOWN SUPERVISOR

Chair Lindh reminded all present of the open positions for Town Clerk and Town Supervisor. There are currently five applications for the position of Town Clerk. And, letters of interest are still being accepted for the Town Supervisor vacancy, with the intention to have that position filled at the October Town Board meeting. The Town Supervisor position would finish out the term previously held by Supervisor Wallis; so, up to the April 2023 elections.

SET A CLOSED MEETING DATE FOR REVIEW OF TOWN CLERK APPLICANTS

The Town Board will decide on available meeting dates the week of September 12th to review submitted applications.

CHAIRMAN'S REPORT

Chair Lindh is working on updating the Town's emergency operation plan...updating telephone numbers and contact information. Chair Lindh attended an Osceola Ambulance Board meeting last week. They will be keeping the \$14.00 charge per resident, and they may be updating their ambulance back to being a gas-operated vs. diesel.

SUPERVISOR'S REPORT/CRONICK

Neil and he met with the Village of Osceola regarding Simmon Drive, further discussing road estimations, scope of road updates, and timing. This will be a topic at the October Board meeting.

Supervisor Cronick also updated the Board on his attendance at the 8/30/2021 Plan Commission (PC) meeting. All PC members were present. Minute taker was decided upon. Meetings will be held the 4th Tuesday of the month. Started to work on a process flow chart to help with Town resident inquiries on where the efforts need to go...county vs. Plan Commission. Discussed the Comprehensive Plan at a high level and looking how to update applicable areas due to new census numbers.

SUPERVISOR'S REPORT/EVERSON

Nothing to Report.

FUTURE AGENDA ITEMS

- Village of Osceola Administrator to discuss Simmon Drive update
- Technology RFP updates
- Assessor's Contract (re-evaluation of 'assessment ratio' needed)
- Bluestone permit letter of credit
- Dwight Lake boat landing
- Consider amendments to Chapters 1 & 2 of the Town's Code of Ordinances
- Appointment of Town Supervisor

- Discuss 2021 Local Redistricting/Adjustment of Ward Lines

NEXT TOWN BOARD MEETING

October 4, 2021

NEXT PLAN COMMISSION MEETING

September 28, 2021

COMMUNITY MEETINGS BOARD MEMBERS ATTEND

Dale and Neil will attend the September 27, 2021 Allied Fire Budget/Finance Committee Meeting, 6:00 p.m.

ADJOURN

MOTION BY EVERSON/CRONICK TO ADJOURN THE TOWN BOARD MEETING TUESDAY, SEPTEMBER 7, 2021. MOTION CARRIED. The meeting adjourned at 8:02 p.m.

To be approved: October 4, 2021

Approved:

Denise Skjerven, Interim Clerk

Jan Carlson, Treasurer

**TOWN OF OSCEOLA
SPECIAL TOWN BOARD MEETING
TUESDAY, SEPTEMBER 14, 2021 - 6:00 P.M.**

MINUTES

The Board of Supervisors of the Town of Osceola met for a Special Board Meeting on Tuesday, September 14, 2021, beginning at 6:00 p.m. at the Town Hall, Dresser, Wisconsin.

CALLED THE MEETING TO ORDER: Chair Dale Lindh called the meeting to order at 6:00 p.m.

VERIFICATION OF MEETING POSTING: The Chair verified the meeting was posted on September 13, 2021 at the Town Hall, the Dresser Post Office, First National Community Bank and the Town website and FaceBook page.

ROLL CALL

PRESENT: Dale Lindh, Neil Gustafson, Jon Cronick, Jo Everson

ABSENT: None.

PLEDGE OF ALLEGIANCE: The Board cited the Pledge of Allegiance to the United States Flag.

APPROVAL OF AGENDA

MOTION BY GUSTAFSON/CRONICK TO APPROVE THE AGENDA AS PRESENTED. MOTION CARRIED UNANIMOUSLY.

ANNOUNCEMENT OF CLOSED SESSION

Chair Lindh announced that the Board would be moving into closed session as posted.

MOTION BY EVERSON/GUSTAFSON TO MOVE INTO CLOSED SESSION PURSUANT TO STATE STATUTE §19.85(1)(C), TO CONSIDER AND DISCUSS CONSIDER APPLICATIONS FOR THE TOWN CLERK POSITION, AND THE RESIGNATION OF THE PUBLIC WORKS SUPERVISOR. AYES: GUSTAFSON, LINDH, CRONICK, EVERSON. MOTION CARRIED UNANIMOUSLY. The Board entered closed session at 6:03 p.m.

PRESENT: Gustafson, Lindh, Cronick, and Everson.

OPEN SESSION

MOTION BY GUSTAFSON/CRONICK TO MOVE INTO OPEN SESSION. AYES: GUSTAFSON, LINDH, CRONICK, EVERSON. MOTION CARRIED UNANIMOUSLY. The Board entered open session at 7:08 p.m.

PRESENT: Gustafson, Lindh, Cronick, and Everson.

CONSIDER APPLICATIONS FOR TOWN CLERK POSITION

MOTION BY LINDH/EVERSON TO CONDUCT INTERVIEWS FOR THE TOWN CLERK POSITION WITH CANDIDATE ONE AND TWO ON THURSDAY, SEPTEMBER 16, 2021 BEGINNING AT 6:00 P.M. MOTION CARRIED UNANIMOUSLY.**

CONSIDER OPEN POSITION OF PUBLIC WORKS SUPERVISOR

Tony Johnson, the Town's current Public Works Supervisor, submitted his resignation effective October 15, 2021. The Board reviewed a previous posting of the position and made corrections.

MOTION BY GUSTAFSON/EVERSON TO POST THE POSITIONS OF ONE FULL-TIME PUBLIC WORKS SUPERVISOR, AND ONE PART-TIME PUBLIC WORKS EMPLOYEE UNTIL FRIDAY, OCTOBER 8, 2021 IN THE LOCAL PAPERS, THE TOWN WEB SITE, THE TOWN FACEBOOK PAGE, AND ON THE INTERNET SITE "INDEED". MOTION CARRIED UNANIMOUSLY.

ADJOURNMENT

MOTION BY GUSTAFSON/CRONICK TO ADJOURN THE SPECIAL MEETING OF THE TOWN OF OSCEOLA HELD THIS SEPTEMBER 14, 2021. MOTION CARRIED UNANIMOUSLY.

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Being no further business to come before the Board, the Meeting was adjourned at 7:13 p.m.

APPROVED _____

Jo Everson, Board Supervisor

***Candidate Two could not be contacted by the information given in her resume. Therefore the Board will only interview Candidate One.*

**TOWN OF OSCEOLA
SPECIAL TOWN BOARD MEETING
THURSDAY, SEPTEMBER 16, 2021 – 6:00 P.M.**

MINUTES

The Board of Supervisors of the Town of Osceola met for a Special Board Meeting on Tuesday, September 16, 2021, beginning at 6:00 p.m. at the Town Hall, Dresser, Wisconsin.

CALLED THE MEETING TO ORDER: Chair Dale Lindh called the meeting to order at 6:00 p.m.

VERIFICATION OF MEETING POSTING: The Chair verified the meeting was posted on September 15, 2021 at the Town Hall, the Dresser Post Office, First National Community Bank and the Town website and FaceBook page.

ROLL CALL

PRESENT: Dale Lindh, Neil Gustafson, Jon Cronick, Jo Everson

ABSENT: None.

ALSO PRESENT: Denise Skjerven

PLEDGE OF ALLEGIANCE: The Board cited the Pledge of Allegiance to the United States Flag.

APPROVAL OF AGENDA

MOTION BY GUSTAFSON/CRONICK TO APPROVE THE AGENDA AS PRESENTED. MOTION CARRIED UNANIMOUSLY.

ANNOUNCEMENT OF CLOSED SESSION

Chair Lindh announced that the Board would be moving into closed session as posted.

MOTION BY GUSTAFSON/CRONICK TO MOVE INTO CLOSED SESSION PURSUANT TO STATE STATUTE §19.85(1)(C), TO INTERVIEW CANDIDATES FOR THE TOWN CLERK POSITION. AYES: GUSTAFSON, LINDH, CRONICK, EVERSON. MOTION CARRIED UNANIMOUSLY. The Board entered closed session at 6:03 p.m.

PRESENT: Gustafson, Lindh, Cronick, and Everson.

OPEN SESSION

MOTION BY EVERSON/GUSTAFSON TO MOVE INTO OPEN SESSION. AYES: GUSTAFSON, LINDH, CRONICK, EVERSON. MOTION CARRIED UNANIMOUSLY. The Board entered open session at 6:55 p.m.

PRESENT: Gustafson, Lindh, Cronick, and Everson.

CONSIDER HIRING OF TOWN CLERK POSITION

MOTION BY CRONICK/GUSTAFSON TO OFFER THE TOWN CLERK POSITION TO DENISE SKJERVEN EFFECTIVE OCTOBER 1, 2021, AT \$20.00 PER HOUR FOR 24 HOUR A WEEK WITH THE BENEFIT OF WISCONSIN RETIREMENT. AYES: ALL. MOTION CARRIED. Skjerven currently serves as the Interim Clerk, and will be sworn in as the permanent Town Clerk at the next Board Meeting on October 4, 2021.

ADJOURNMENT

MOTION BY GUSTAFSON/CRONICK TO ADJOURN THE SPECIAL MEETING OF THE TOWN OF OSCEOLA HELD THIS SEPTEMBER 16, 2021. MOTION CARRIED UNANIMOUSLY.

Being no further business to come before the Board, the Meeting was adjourned at 7:05 p.m.

APPROVED _____

Jo Everson, Board Supervisor

Town of Osceola

Public Works Report

Oct 4, 2021

1. The plow trucks are in the process of getting their yearly full service check up so they ready for the snow season.
2. Done mowing ditches, now we will be brushing and cleaning up lines of site and fence lines.
3. All major road work is done for the year except stripping.
4. Work will begin this week on the putting up new guardrails on 90th Ave between Cty MM and Hwy 35.
5. We will be pulling the docks out of the lakes in the next couple of weeks.
6. As of Oct 15, I will be resigning as the Public Works Director and will be working to make it a smooth transition to the next person hired.

As always, let me know if you any questions or concerns.

Accounts

Transfers

Bill Pay

Accounts

Transfer


 Routing Number:
291880411

▼ DEPOSIT ACCOUNTS

\$141.39

Business Savings Account *0354

Available \$136.39

Current \$141.39

► INVESTMENT ACCOUNTS

\$151,066.19

My Approvals

All requests ▼

Member Service Hours:

M-F 8:30 a.m. - 7:00 p.m.

Sat. 8:30 a.m. - 2:00 p.m.

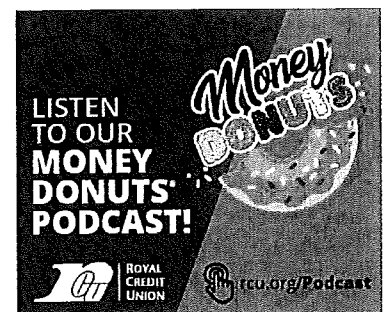
Phone: 1-800-341-9911

You have no approval requests

< September 2021 >						
Su	Mo	Tu	We	Th	Fr	Sa
29	30	31	1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	1	2

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4	5	6	-
1	2	3	+
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 Take A Listen To Our
Fun Podcast!

 Where money and donuts
meet!

Alerts

Stay Alert

Know about changes to your finances and online security. Choose when and what alerts you get by email or text message.

Accounts

GENERAL FUND

XXX1087

Available balance

\$35,025.64

[Recent](#) ▼

GENERAL MONEY MARKET ACCOUNT

XXX7408

Available balance

\$321,830.59

[Recent](#) ▼

TAX RECEIPT ACCOUNT

XXX7416

Available balance

\$112,009.51

[Recent](#) ▼

DRESSER TRAPROCK ASSURANCE

XXXX1165

Available balance

\$15,044.48

[Recent](#) ▼

cd 58320

X8320

[Recent](#) ▼

Payments & transfers

Internal

From

To

Amount Date

There are no issued transfers.

Pay or transfer

From account *

GENERAL FUND XXX1087

Available balance: \$35,025.64

To account *

TOWN OF OSCEOLA
Profit & Loss Budget vs. Actual
January 1 through September 29, 2021

	Jan 1 - Sep 29, 21	Budget	\$ Over Budget	% of Budget
Income				
Advance Tax Collections				
Advance Dog Licenses	0.00	0.00	0.00	0.0%
Advance FC/MFL Taxes	0.00	0.00	0.00	0.0%
Advance PP Taxes	0.00	0.00	0.00	0.0%
Advance Property Tax	0.00	0.00	0.00	0.0%
Advance Tax Overpayment	0.00	0.00	0.00	0.0%
Advance WLT Tax	0.00	0.00	0.00	0.0%
Advance Tax Collections - Other	0.00	0.00	0.00	0.0%
Total Advance Tax Collections	0.00	0.00	0.00	0.0%
Fines, Forfeits & Penalties				
Dog Pick-up Fees	0.00	0.00	0.00	0.0%
Fines & Violations	0.00	0.00	0.00	0.0%
Fines, Forfeits & Penalties - Other	0.00	0.00	0.00	0.0%
Total Fines, Forfeits & Penalties	0.00	0.00	0.00	0.0%
Intergovernmental Charges				
Fire Assoc. Loan Repayment	50,308.15	50,308.15	0.00	100.0%
Sand Lake Beach Association	0.00	0.00	0.00	0.0%
Intergovernmental Charges - Other	0.00	0.00	0.00	0.0%
Total Intergovernmental Charges	50,308.15	50,308.15	0.00	100.0%
Intergovernmental Revenue				
Allied Fire Assoc Reimb	0.00	0.00	0.00	0.0%
Ambulance Grant Monies	0.00	0.00	0.00	0.0%
Capital Bridge Aid	0.00	0.00	0.00	0.0%
County-Rural Fire Numbers	0.00	0.00	0.00	0.0%
City Reimbursement-Voting Mach.	0.00	0.00	0.00	0.0%
FC/MFL Withdrawal	0.00	12,700.00	-12,700.00	0.0%
Fire Insurance Dues	0.00	0.00	0.00	0.0%
Forest Crop/MFL Aid	0.00	400.00	-400.00	0.0%
Gopher Bounty	0.00	0.00	0.00	0.0%
Grants Scholarships Donations	151,141.39	0.00	151,141.39	100.0%
Highway Aids	124,429.23	0.00	-41,476.41	75.0%
In Lieu of Tax - DNR Land	4,150.33	3,750.00	400.33	110.7%
Joint Municipal Court Revenue	0.00	0.00	0.00	0.0%
Lake Renovation Projects	0.00	0.00	0.00	0.0%
Municipal Services	109.32	120.00	-10.68	91.1%
Sand Lake Project Inc	0.00	0.00	0.00	0.0%
Severance/Withdrawal Payments	0.00	0.00	0.00	0.0%
State Loan Revenue	0.00	0.00	0.00	0.0%
State Shared Revenue	5,414.43	37,145.00	-31,730.57	14.6%
Subdivision Park Fees	0.00	0.00	0.00	0.0%
T.R.I.P./T.R.I Payments	0.00	0.00	0.00	0.0%
Intergovernmental Revenue - Other	0.00	0.00	0.00	0.0%
Total Intergovernmental Revenue	285,244.70	220,020.64	65,224.06	129.6%
Licenses & Permits				
Building Permits & Fees	20,188.38	28,000.00	-7,811.62	72.1%
Dog License Refund	0.00	0.00	0.00	0.0%
Dog Licenses	1,074.00	1,200.00	-126.00	89.5%
Driveway Permits	450.00	100.00	350.00	450.0%
Liquor & Related Licenses	3,729.00	3,000.00	729.00	124.3%
Other Regulatory Permits	0.00	60.00	-60.00	0.0%
Wastemanagment Permits	0.00	0.00	0.00	0.0%
Zoning & Subdivision Fees	0.00	0.00	0.00	0.0%

TOWN OF OSCEOLA

Profit & Loss Budget vs. Actual

January 1 through September 29, 2021

	Jan 1 - Sep 29, 21	Budget	\$ Over Budget	% of Budget
Licenses & Permits - Other	0.00	0.00	0.00	0.0%
Total Licenses & Permits	25,441.38	32,360.00	-6,918.62	78.6%
Miscellaneous Revenue				
Engineering Services Reimburse				
Interest Income	0.00	0.00	0.00	0.0%
Interest on PP Taxes	1,014.43	1,300.00	-285.57	78.0%
Miscellaneous Income	0.00	0.00	0.00	0.0%
Insurance Loss Reimbursement	0.00	0.00	0.00	0.0%
Miscellaneous Income - Other	1,462.76	0.00	1,462.76	100.0%
Total Miscellaneous Income	1,462.76	0.00	1,462.76	100.0%
PP Tax Interest	0.00	0.00	0.00	0.0%
Tax Overpayments	16,583.35	0.00	16,583.35	100.0%
Miscellaneous Revenue - Other	0.00	0.00	0.00	0.0%
Total Miscellaneous Revenue	19,060.54	1,300.00	17,760.54	1,466.2%
Mobile Home Fees				
MH Lottery Credit	0.00	0.00	0.00	0.0%
Mobile Home Fees Collected	0.00	300.00	-300.00	0.0%
Mobile Home Late Fees	0.00	0.00	0.00	0.0%
Mobile Home Fees - Other	0.00	0.00	0.00	0.0%
Total Mobile Home Fees	0.00	300.00	-300.00	0.0%
Nh Watch Sales	0.00	0.00	0.00	0.0%
Public Charges for Services				
General Government Fees	475.00	650.00	-175.00	73.1%
Public Charges for Services - Other	0.00	0.00	0.00	0.0%
Total Public Charges for Services	475.00	650.00	-175.00	73.1%
Tax Collections				
Ag Use Conversion Fee	0.00	0.00	0.00	0.0%
Cash Reserves Applied	0.00	0.00	0.00	0.0%
Delinquent PP Taxes	0.00	0.00	0.00	0.0%
Forest Crop/MFL Taxes	38,689.71	1,000.00	38,689.71	3,969.0%
Omitted Tax	0.00	0.00	0.00	0.0%
Park Funds Applied	0.00	0.00	0.00	0.0%
Personal Property Taxes	8,879.97	1,049.00	7,830.97	846.5%
Property Taxes	2,599,935.27	802,542.00	1,797,393.27	324.0%
Special Charges	0.00	0.00	0.00	0.0%
Woodland Taxes	0.00	0.00	0.00	0.0%
Tax Collections - Other	0.00	0.00	0.00	0.0%
Total Tax Collections	2,648,504.95	804,591.00	1,843,913.95	329.2%
Tax Collections - Other				
First Dollar Credit	0.00	0.00	0.00	0.0%
Lottery Credit	19,334.60	0.00	19,334.60	100.0%
Property Tax Settlement-County	-696,715.15	0.00	-696,715.15	100.0%
Property Tax Settlement-Schools	-1,852,131.40	0.00	-1,852,131.40	100.0%
Property Tax Settlement-VoTech	-81,213.52	0.00	-81,213.52	100.0%
State Tax Credit	0.00	0.00	0.00	0.0%
Tax Collection Overpayments	-95.81	0.00	-95.81	100.0%
Town Share Property Taxes	0.00	0.00	0.00	0.0%
Tax Collections - Other - Other	0.00	0.00	0.00	0.0%
Total Tax Collections - Other	-2,610,821.28	0.00	-2,610,821.28	100.0%

TOWN OF OSCEOLA

Profit & Loss Budget vs. Actual

January 1 through September 29, 2021

	Jan 1 - Sep 29, 21	Budget	\$ Over Budget	% of Budget
41222 - Delayed Tax Collections	0.00	0.00	0.00	0.0%
43430 - Exempt Computer Aid	0.00	0.00	0.00	0.0%
Total Income	418,213.44	1,109,529.79	-691,316.35	37.7%
Cost of Goods Sold				
5000 - Cost of Goods Sold	0.00	0.00	0.00	0.0%
Total COGS	0.00	0.00	0.00	0.0%
Gross Profit	418,213.44	1,109,529.79	-691,316.35	37.7%
Expense				
Adopt-A-Town Road				
Animal Warden	0.00	0.00	0.00	0.0%
Animal Warden Wages	290.00	500.00	-210.00	58.0%
Dog Kennel Expense	0.00	0.00	0.00	0.0%
Dog License to County	540.50	0.00	540.50	100.0%
Mileage & Expenses	189.22	300.00	-110.78	63.1%
Animal Warden - Other	0.00	0.00	0.00	0.0%
Total Animal Warden	1,019.72	800.00	219.72	127.5%
Assessment of Property				
Assessment Audit	0.00	0.00	0.00	0.0%
Assessor's Contract	21,000.00	21,000.00	0.00	100.0%
Publications	0.00	200.00	-200.00	0.0%
Supplies	0.00	0.00	0.00	0.0%
Assessment of Property - Other	0.00	0.00	0.00	0.0%
Total Assessment of Property	21,000.00	21,200.00	-200.00	99.1%
Audit Services				
Building Expenses	5,013.75	4,950.00	63.75	101.3%
Bldg Repairs & Maint				
Electric Utilities	3,646.21	2,300.00	1,346.21	158.5%
Gas Utilities	1,347.01	2,200.00	-852.99	61.2%
Insurance	1,454.08	1,800.00	-345.92	80.8%
Office Equipment	1,127.52	1,200.00	-72.48	94.0%
Operating Supplies	0.00	0.00	0.00	0.0%
Sanitation Expenses	0.00	200.00	-200.00	0.0%
Telephone/Internet	750.00	400.00	350.00	187.5%
Water & Sewer Utilities	1,314.00	1,500.00	-186.00	87.6%
Building Expenses - Other	613.86	1,200.00	-586.14	51.2%
Total Building Expenses	10,252.68	10,800.00	-547.32	94.9%
Building Inspection Expense				
Capital Equipment	23,547.64	25,000.00	-1,452.36	94.2%
New Equipment				
Office Equipment	12,531.40	0.00	12,531.40	100.0%
Capital Equipment - Other	2,015.28	0.00	2,015.28	100.0%
Total Capital Equipment	14,546.68	0.00	14,546.68	100.0%
Capital Improvement				
Highway Cap Improve - Fuel Tank	0.00	0.00	0.00	0.0%
Capital Improvement - Other	0.00	12,000.00	-12,000.00	0.0%
Total Capital Improvement	0.00	12,000.00	-12,000.00	0.0%
Clerk & Treasurer				
C/T Unemployment Ins. Claims	0.00	0.00	0.00	0.0%

TOWN OF OSCEOLA
Profit & Loss Budget vs. Actual
January 1 through September 29, 2021

	Jan 1 - Sep 29, 21	Budget	\$ Over Budget	% of Budget
Clerk Wages	7,616.20	25,708.00	-18,091.80	29.6%
Clerk/Treasurer Salary	0.00	0.00	0.00	0.0%
D-C/T Employee Health Insurance	0.00	0.00	0.00	0.0%
Deputy Clerk/Treasurer Monthly	0.00	0.00	0.00	0.0%
Dues & Training	169.00	2,000.00	-1,831.00	8.5%
Employee Health Insurance	0.00	0.00	0.00	0.0%
Insurance	2,201.81	3,000.00	-798.19	73.4%
Mileage & Expenses	110.32	1,800.00	-1,689.68	6.1%
Office Supplies	4,422.69	5,000.00	-577.31	88.5%
Part-Time Office Assist. Hourly	0.00	0.00	0.00	0.0%
Petty Cash	0.00	0.00	0.00	0.0%
Postage	290.00	2,000.00	-1,710.00	14.5%
Refirement	555.12	1,735.34	-1,180.22	32.0%
Short Term Disability	0.00	0.00	0.00	0.0%
Treasurer Wages	13,989.64	13,711.36	278.28	102.0%
Treasurer/Tax Collection	687.50	0.00	687.50	100.0%
Website & Computer Expenses	2,263.58	5,000.00	-2,736.42	45.3%
Clerk & Treasurer - Other	348.96	0.00	348.96	100.0%
Total Clerk & Treasurer	32,654.82	59,954.70	-27,299.88	54.5%
Committee Per Diems	0.00	175.00	-175.00	0.0%
Comprehensive Planning & Zoning	0.00	0.00	0.00	0.0%
Constable				
Constable Wages	0.00	0.00	0.00	0.0%
Insurance	0.00	0.00	0.00	0.0%
Mileage & Expenses	0.00	0.00	0.00	0.0%
Supplies	0.00	0.00	0.00	0.0%
Constable - Other	0.00	0.00	0.00	0.0%
Total Constable	0.00	0.00	0.00	0.0%
Consulting Fees	0.00	250.00	-250.00	0.0%
Debt Service				
Building Loan	0.00	0.00	0.00	0.0%
Fire Station Interest Payment	0.00	0.00	0.00	0.0%
Fire Station Principal Payment	50,308.15	0.00	50,308.15	100.0%
Grader Lease Purchase	0.00	0.00	0.00	0.0%
Interest Expense	0.00	0.00	0.00	0.0%
Debt Service - Other	0.00	50,308.15	-50,308.15	0.0%
Total Debt Service	50,308.15	50,308.15	0.00	100.0%
Dog Licenses to County	0.00	0.00	0.00	0.0%
Elections				
Publications	140.00	400.00	-260.00	35.0%
Supplies	2,580.50	2,800.00	-219.50	92.2%
Wages	3,380.76	2,400.00	980.76	140.9%
Elections - Other	37.15	0.00	37.15	100.0%
Total Elections	6,138.41	5,600.00	538.41	109.6%
FC/MFC Aid to County	52.92	0.00	52.92	100.0%
Gopher Bounty Expenses	1,456.00	1,300.00	156.00	112.0%
Illegal Taxes Refunded	0.00	0.00	0.00	0.0%
Legal Fees				
Court Prosecutor	0.00	0.00	0.00	0.0%
Joint Municipal Court Expense	0.00	0.00	0.00	0.0%
Municipal	3,643.75	9,000.00	-5,356.25	40.5%
Other/Background Checks	-14.00	100.00	-114.00	-14.0%
Legal Fees - Other	0.00	0.00	0.00	0.0%

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TOWN OF OSCEOLA

Profit & Loss Budget vs. Actual

January 1 through September 29, 2021

	Jan 1 - Sep 29, 21	Budget	\$ Over Budget	% of Budget
Total Legal Fees	3,629.75	9,100.00	-5,470.25	39.9%
Local Cemetary Funding				0.0%
Mobile Home Settlements	0.00	2,000.00	-2,000.00	
MH Fees to Schools	133.65	0.00	133.65	100.0%
MH Lottery Credit to Schools	0.00	0.00	0.00	0.0%
Mobile Home Settlements - Other	0.00	0.00	0.00	0.0%
Total Mobile Home Settlements	133.65	0.00	133.65	100.0%
Park Expenses				
Horse Lake Project Expenses	0.00	0.00	0.00	0.0%
Lake Renovation Expenses	0.00	0.00	0.00	0.0%
Park Expense/Capital	0.00	0.00	0.00	0.0%
Park Expenses - Misc & Other	2,340.00	4,400.00	-2,060.00	53.2%
Sand Lake Project Exp	0.00	0.00	0.00	0.0%
Park Expenses - Other	0.00	0.00	0.00	0.0%
Total Park Expenses	2,340.00	4,400.00	-2,060.00	53.2%
Payroll Expenses				
Planning Commission	16,432.50	10,510.21	5,922.29	156.3%
Per Diems				
Planning Commission	150.00	0.00	150.00	100.0%
Per Diems - Other	0.00	1,200.00	-1,200.00	0.0%
Total Per Diems	150.00	1,200.00	-1,050.00	12.5%
Postage Office Supplies & Pub				
Publications	0.00	100.00	-100.00	0.0%
Planning Commission - Other	0.00	200.00	-200.00	0.0%
	0.00	0.00	0.00	0.0%
Total Planning Commission	150.00	1,500.00	-1,350.00	10.0%
Public Safety				
Ambulance Contract (Osceola)	27,384.00	27,384.00	0.00	100.0%
Ambulance Contract (St. Croix)	4,852.65	4,896.77	-44.12	99.1%
Ambulance Contracts	0.00	0.00	0.00	0.0%
Ambulance Grant Monies Expense	0.00	0.00	0.00	0.0%
Contracted Police	0.00	0.00	0.00	0.0%
Fire Department Contract	149,278.36	149,278.36	0.00	100.0%
Fire Dues to Department	0.00	12,700.00	-12,700.00	0.0%
Joint Municipal Court Expense	0.00	0.00	0.00	0.0%
Law Enforcement Contract	0.00	0.00	0.00	0.0%
Neighborhood Watch Program	0.00	0.00	0.00	0.0%
Public Safety - Other	0.00	0.00	0.00	0.0%
Total Public Safety	181,515.01	194,259.13	-12,744.12	93.4%
Public Works				
Adopt-A-Town Road	114.70	100.00	14.70	114.7%
Capital Highway Equipment	0.00	50,000.00	-50,000.00	0.0%
Capital Highway Outlay	0.00	0.00	0.00	0.0%
Dues & Training	110.00	300.00	-190.00	36.7%
Engineering/Project Mgmt	0.00	500.00	-500.00	0.0%
Equipment Repairs & Maintenance	3,091.71	6,049.00	-2,957.29	51.1%
Fuel	7,050.39	14,000.00	-6,949.61	50.4%
Garage Expenses	1,734.02	3,750.00	-2,015.98	46.2%
Highway Construction	278,977.02	473,460.00	-194,482.98	58.9%
Insurance	9,567.47	10,000.00	-432.53	95.7%
Part-Time PW Wages	7,084.75	9,000.00	-1,915.25	78.7%
PW Cell Phone	902.15	900.00	2.15	100.2%
Retirement	3,133.07	4,047.55	-914.48	77.4%

TOWN OF OSCEOLA
Profit & Loss Budget vs. Actual
 January 1 through September 29, 2021

	Jan 1 - Sep 29, 21	Budget	\$ Over Budget	% of Budget
Road Maintenance & Repair	21,115.21	25,000.00	-3,884.79	84.5%
Short Term Disability	44.85	550.00	-505.15	8.2%
Supervisor PW Wages				
Employee Health Insurance	0.00	0.00	0.00	0.0%
Supervisor PW Wages - Other	43,826.11	59,964.80	-16,138.69	73.1%
Total Supervisor PW Wages	43,826.11	59,964.80	-16,138.69	73.1%
Unemployment				
Public Works - Other	0.00	0.00	0.00	0.0%
Public Works	0.00	0.00	0.00	0.0%
Total Public Works	376,751.45	657,621.35	-280,869.90	57.3%
Reserve for Contingencies	287.68	15,000.00	-14,712.32	1.9%
State Loan Pmt. to D.O.G.	0.00	0.00	0.00	0.0%
Tax Refunds & Reimbursements				
Returned Tax Deposit	0.00	0.00	0.00	0.0%
Tax Refunds & Reimbursements - Other	40,628.69	0.00	40,628.69	100.0%
Total Tax Refunds & Reimbursements	40,628.69	0.00	40,628.69	100.0%
Tax/Lottery Cr Settlements				
P.L.T. payment	2,792.23	0.00	2,792.23	100.0%
Tax Credit to County	0.00	0.00	0.00	0.0%
Tax/Lottery Cr to County	0.00	0.00	0.00	0.0%
Tax/Lottery Cr to Schools	0.00	0.00	0.00	0.0%
Tax/Lottery Cr to VoTech	0.00	0.00	0.00	0.0%
Tax/Lottery Cr Settlements - Other	0.00	0.00	0.00	0.0%
Total Tax/Lottery Cr Settlements	2,792.23	0.00	2,792.23	100.0%
Town Board				
Board Salaries	12,153.15	17,500.00	-5,346.85	69.4%
Dues & Training	1,155.00	1,000.00	155.00	115.5%
Insurance	1,517.06	2,300.00	-782.94	66.0%
Mileage & Expenses	0.00	0.00	0.00	0.0%
Office Supplies	200.99	1,000.00	-799.01	20.1%
Publications	1,962.80	1,000.00	962.80	196.3%
Town Board - Other	0.00	0.00	0.00	0.0%
Total Town Board	16,989.00	22,800.00	-5,811.00	74.5%
Uncategorized Expenses	0.00	0.00	0.00	0.0%
Withdrawal Payments to County	0.00	0.00	0.00	0.0%
Total Expense	807,640.73	1,109,528.54	-301,887.81	72.8%
Net Income	-389,427.29	1.25	-389,428.54	-31,154,183.2%

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**TOWN OF
OSCEOLA**
Folk County, Wisconsin

25

July 21, 2021

883 218th Street County Road MM
Osceola, WI 54020

Re: *Public Nuisances Diminishing Property Values or Attractiveness*

Dear Landowner,

The Town of Osceola Board of Supervisors is committed to improving the aesthetic appeal of properties throughout the Town. As part of its on-going efforts to address areas of public nuisances causing diminishing property values or attractiveness, the Town Board has determined your property to be in non-compliance with section 10.06 in its Code of Ordinances (see enclosed ordinance). The observed reason for non-compliance is the debris in yard, debris on porch which is illustrated in the enclosed pictures.

To comply with the ordinance, the Town Board is providing the information listed below and requests the abatement actions be completed prior to the date specified under timeline for compliance.

Ordinance Referenced: Section 10.06

Abatement Requested: Remove the following items:

- Accumulation or storage of any other vehicles, solid waste, hazardous wastes, recyclable materials, debris, junk, or materials that are deemed by the Town Board to diminish property values.

Timeline for Compliance: September 25, 2021.

Town Board Contact:

Should you desire to discuss the matter with the entire Town Board, the next meeting is August 2, 2021. Please contact the Town Clerk to be listed on the agenda.

Thank you for cooperation in this matter. Should you have general questions on the ordinance or the process, you may contact the Town Clerk at 755-3060 from 7:00 a.m. to 12:00 a.m., Monday – Friday or direct specific questions to myself after 5:00 p.m. at 651 248-3681.

Sincerely

Dale Lindh, Chairman
Town of Osceola

**TOWN OF
OSCEOLA**
Polk County, Wisconsin

26

July 21, 2021

2252 Beede Lake Trl
St Croix Falls, WI 54024

Re: *Public Nuisances Diminishing Property Values or Attractiveness 2129 Ravine Drive*

Dear Landowner,

The Town of Osceola Board of Supervisors is committed to improving the aesthetic appeal of properties throughout the Town. As part of its on-going efforts to address areas of public nuisances causing diminishing property values or attractiveness, the Town Board has determined your property to be in non-compliance with section 10.06 in its Code of Ordinances (see enclosed ordinance). The observed reason for non-compliance is the debris in yard, debris on porch which is illustrated in the enclosed pictures.

To comply with the ordinance, the Town Board is providing the information listed below and requests the abatement actions be completed prior to the date specified under timeline for compliance.

Ordinance Referenced: Section 10.06

Abatement Requested: Remove the following items:

- Debris in yard

Timeline for Compliance: September 25, 2021.

Town Board Contact:

Should you desire to discuss the matter with the entire Town Board, the next meeting is August 2, 2021. Please contact the Town Clerk to be listed on the agenda.

Thank you for cooperation in this matter. Should you have general questions on the ordinance or the process, you may contact the Town Clerk at 755-3060 from 7:00 a.m. to 12:00 a.m., Monday – Friday or direct specific questions to myself after 5:00 p.m. at 651 248-3681.

Sincerely

Dale Lindh, Chairman
Town of Osceola

TOWN OF OSCEOLA

Polk County, Wisconsin

27

July 21, 2021

840 Horse Lake Lane
Dresser, WI 54009

Re: *Public Nuisances Diminishing Property Values or Attractiveness*

Dear Landowner,

The Town of Osceola Board of Supervisors is committed to improving the aesthetic appeal of properties throughout the Town. As part of its on-going efforts to address areas of public nuisances causing diminishing property values or attractiveness, the Town Board has determined your property to be in non-compliance with section 10.06 in its Code of Ordinances (see enclosed ordinance). The observed reason for non-compliance is the debris in yard, debris on porch which is illustrated in the enclosed pictures.

To comply with the ordinance, the Town Board is providing the information listed below and requests the abatement actions be completed prior to the date specified under timeline for compliance.

Ordinance Referenced: Section 10.06

Abatement Requested: Remove the following items:

- Accumulation or storage of any other vehicles, solid waste, hazardous wastes, recyclable materials, debris, junk, or materials that are deemed by the Town Board to diminish property values.

Timeline for Compliance: September 25, 2021.

Town Board Contact:

Should you desire to discuss the matter with the entire Town Board, the next meeting is August 2, 2021. Please contact the Town Clerk to be listed on the agenda.

Thank you for cooperation in this matter. Should you have general questions on the ordinance or the process, you may contact the Town Clerk at 755-3060 from 7:00 a.m. to 12:00 a.m., Monday – Friday or direct specific questions to myself after 5:00 p.m. at 651 248-3681.

Sincerely

Dale Lindh, Chairman
Town of Osceola

**TOWN OF
OSCEOLA**
Polk County, Wisconsin

28

July 21, 2021

2080 75th Avenue County Road M
Osceola, WI 54020

Re: *Public Nuisances Diminishing Property Values or Attractiveness*

Dear Landowner,

The Town of Osceola Board of Supervisors is committed to improving the aesthetic appeal of properties throughout the Town. As part of its on-going efforts to address areas of public nuisances causing diminishing property values or attractiveness, the Town Board has determined your property to be in non-compliance with section 10.06 in its Code of Ordinances (see enclosed ordinance). The observed reason for non-compliance is the debris in yard, debris on porch which is illustrated in the enclosed pictures.

To comply with the ordinance, the Town Board is providing the information listed below and requests the abatement actions be completed prior to the date specified under timeline for compliance.

Ordinance Referenced: Section 10.06

Abatement Requested: Remove the following items:

- Accumulation or storage of inoperable or unregistered motor vehicles of any kind.

Timeline for Compliance: September 25, 2021.

Town Board Contact:

Should you desire to discuss the matter with the entire Town Board, the next meeting is August 2, 2021. Please contact the Town Clerk to be listed on the agenda.

Thank you for cooperation in this matter. Should you have general questions on the ordinance or the process, you may contact the Town Clerk at 755-3060 from 7:00 a.m. to 12:00 a.m., Monday – Friday or direct specific questions to myself after 5:00 p.m. at 651 248-3681.

Sincerely

Dale Lindh, Chairman
Town of Osceola

**TOWN OF
OSCEOLA**
Polk County, Wisconsin

29

July 21, 2021

1954 110th Avenue
Dresser, WI 54009

Re: *Public Nuisances Diminishing Property Values or Attractiveness*

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Sincerely

Dale Lindh, Chairman
Town of Osceola

cause to have the nuisance immediately abated by any legal means necessary. The Owner shall be notified of the nuisance and abatement as quickly as possible.

- (ii). For nuisances not deemed a great and immediate threat, the Owner shall be notified of the violation via certified letter, which shall describe the violation in detail, including supporting documentation such as photographs; specifically describe abatement procedures in detail. Included with the letter shall be a copy of the Town's Public Nuisances ordinance.

- (iii). If the nuisance is not abated within 60 days of notification the Owner will be notified of failure to comply via certified letter that includes the contents of the initial certified letter; formal notification of failure to comply; and the consequences of not complying, including a citation, potential abatement costs being charged to the Owner and/or possible court action. Extension of abatement may be extended at the discretion of the Town Board.

- (iv). If the nuisance is not abated as directed in the certified letter, the Owner shall be issued a citation for non-compliance and the Town shall cause an action to abate such nuisance.

- (3) OTHER METHODS NOT EXCLUDED. Nothing in this chapter shall be construed as prohibiting the abatement of public nuisances by the Town or its officials in accordance with the laws of Wisconsin.

10.8 COST OF ABATEMENT.

In addition to any other penalty imposed by this chapter for the erection, contrivance, creation, continuance or maintenance of a public nuisance, the cost of abating a public nuisance by the Town shall be collected as a debt from the owner, occupant or person causing, permitting or maintaining the nuisance and if notice to abate the nuisance has been given to the owner, the cost shall be assessed against the real estate as a special charge.

10.9 PENALTY. (Am. Res. #15-94)

Any person who shall violate any provision of this chapter or permit or cause a public nuisance shall be subject to the penalties as provided in the Town of Osceola Ordinance List/Fee-Bond Schedule.

10.10 Effective Date of Ordinance

Passed this 1st Day of May, 2018

TOWN OF OSCEOLA
Polk County Wisconsin
Code of Ordinances
Chapter 16
CITATIONS

Adopted 11/12/07, Amended 11/5/12

The Town Board of the Town of Osceola finds that it is in the interest of the public health, safety, and welfare to authorize the use of citations as one method of enforcing town ordinances, therefore, the Town Board of the Town of Osceola hereby ordains that the citation method shall be authorized as a method of enforcing town ordinances. The Town Board hereby ordains that Section 25.04 (4) regarding citations is hereby repealed and replaced with the following provisions authorizing citations as one method of enforcing town ordinances:

A. Statutory authority.

Pursuant to W.S.A. s. 66.119, the Town of Osceola authorizes the use of the citation method of enforcement of ordinances, including those for which a statutory counterpart exists, and s. 66.119 is hereby incorporated and made a part of this chapter.

B. Contents of citation. The citation shall contain the following:

1. Name and address of the alleged violator.
2. Factual allegations describing the alleged violation.
3. Time and place of the offense.
4. Number and section of ordinance violated.
5. A designation of the offense in such manner as can readily be understood by a person making a reasonable effort to do so.
6. Time and date in which the alleged violator may appear in court.
7. A statement which informs the alleged violator that:
 - (a) A cash deposit based on the established schedule may be delivered or mailed to a specified official within a specified time.
 - (b) If a deposit is made no appearance in court is necessary unless he is subsequently summoned.
 - (c) If the violator makes a cash deposit and does not appear in court, either he will be deemed to have tendered a plea of no contest and

submitted to a forfeiture [a penalty assessment imposed by W.S.A. s. 165.87 and a jail assessment imposed by W.S.A. s. 302.46(1) not to exceed the amount of the deposit] or he will be summoned into court to answer the complaint if the court does not accept the plea of no contest.

- (d) If the violator does not make a cash deposit and does not appear in court at the time specified, an action may be commenced against the alleged violator to collect the forfeiture, the penalty assessment imposed by W.S.A. s. 165.87 and the jail assessment imposed by W.S.A. s. 302.46(1).

- 8. A direction that if the alleged violator elects to make a cash deposit, the statement which accompanies the citation shall be signed to indicate that the required statement has been read. Such statement shall be sent or brought with the cash deposit.

C. Form of citation. [Amended 11/5/12]

The town adopts for use the Uniform Municipal Citation, Form MC2000, consisting of a five-part citation, a sample of which is on file in the office of the Town Clerk and adopted by reference as if fully set forth herein; provided, however, that all court proceedings shall occur under the jurisdiction of the Polk County Circuit Court.

D. Schedule of deposits. [Amended 11/5/12]

The schedule of cash deposits for use with citations issued under this section shall be as adopted by the Town Board from time to time, and such schedule shall be on file with the Town Clerk and the Polk County Clerk of Court. Statutory penalty assessment imposed by W.S.A. s. 165.87 and the jail assessment imposed by W.S.A. s. 302.46(1) shall be added to any cash deposit.

E. Payment of deposit; receipt. [Amended 11/5/12]

Deposits shall be in cash, money order or certified check to the Polk County Clerk of Court. The cash deposit plus court costs must be paid to the Polk County Clerk of Court. In either case the Polk County Clerk of Court shall provide a receipt for the payment.

F. Issuance and service of citations. [Amended 11/5/12]

Polk County Police officers providing law enforcement services to the Town of Osceola may issue citations authorized under this chapter.

The Town of Osceola citations, in addition, shall specifically be issued by the Town Chairperson.

The Town of Osceola Town Board has designated the Town Chairperson and any person specifically authorized by the Town Board including but not limited to the following town

officials who may issue citations with respect to those specified sections which are directly related to their official responsibilities:

1. Building Inspector.
2. Zoning Administrator.
3. Humane Officer [Amended 11/5/12]
4. Animal Control Officer. [Amended 9-2-1999]
5. Town Chairperson.
6. Fire Chief.

G. Options and procedures on default.

Section 66.119(3) of the Wisconsin Statutes, relative to a violator's options and procedures on default, is hereby adopted and incorporated herein by reference.

H. Effect on other ordinances and remedies.

1. Other ordinances. This chapter does not preclude the Town of Osceola from adopting any other ordinance or providing for the enforcement of any law or ordinance relating to the same or other matters.
2. Other remedies. The issuance of a citation hereunder shall not preclude the town or any authorized officer from proceeding under any other ordinance or law or by any other enforcement method to enforce any ordinance, regulation or order.

I. SEVERABILITY. Each section of this ordinance is an independent section, and the holding of any section or part thereof to be unconstitutional, void, or invalid for any cause shall not be deemed to affect the validity or constitutionality of any other sections or parts thereof.

J. EFFECTIVE DATE. This ordinance is effective upon adoption and publication as required by law.

Dated this 5th day of November, 2012.

TOWN OF OSCEOLA:

By: Doug Schmidt, Chairman

ATTEST:

Date Adopted: _____

September 2, 2021

Town of Osceola
516 East Avenue North
P.O. Box 216
Dresser, WI 54009

Dear Board Members:

The staff and I at Appraisal Services and Data Processing Systems, Inc. sincerely wish to thank you for your confidence, support and cooperation during the past years and the 2021 assessment year. We hope that you were satisfied with the results of our work.

We, of course, would like to continue working with you in maintaining your assessments for the coming years.

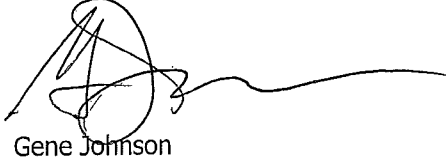
During the 2021 Board of Review we had a discussion regarding our assessment level and the need to update assessed values in the near future.

The last time assessed values were updated was in 2010. The real estate market has increased significantly since that time. New construction has also been on the increase. There is a wide variety of property, however, the majority is residential. As of this year there are 3142 parcels of which 1343 have some type of building.

I am proposing that in 2024 all assessed values be updated to comply with Wisconsin Statutes. The last time the Town was in compliance was 2019. The proposed update process is outlined in the Agreement attachment titled Explanation of Revaluation Duties – Exterior Inspections. Much of the preliminary and inspection duties will be performed over the length of the Agreement, beginning in 2022.

If the enclosed agreement is acceptable, please return a signed copy to me for our records. If you have any questions or want a different type of agreement, just contact our office and we can make arrangements.

Sincerely,



Gene Johnson

AGREEMENT

This agreement is by and between the **Town of Osceola** located in Polk County in the State of Wisconsin; and **Appraisal Services and Data Processing Systems, Inc.** (A.S.D.P.S., Inc.), 2025 Fairfax Street, Eau Claire, Wisconsin.

The services to be performed under this agreement are:

1. The 2022, 2023 and 2024 annual maintenance assessments of all real and personal property in accordance with Chapter 70 of the Wisconsin Statutes.
2. Procedures to be used to conduct the 2022, 2023 and 2024 assessments shall consist of sales and permit analysis, visual inspection of real properties, valuation of all real and personal properties, preparation of changes for assessment rolls and change notices, mailing of change notices, attendance at Open Book and Board of Review proceedings, and the preparation and submission of all assessment reports. This does not include any attorney fees relating to the assessment of property and appeals. All legal costs will be paid by the Town.
3. In 2024, assessed values will be updated to A.S.D.P.S., Inc. best estimate of market value. Procedures to be used will be consistent with an Exterior Revaluation as defined in the attached Explanation of Revaluation Duties – Exterior Inspections.

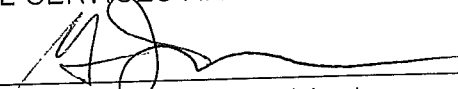
The fee for providing these services and the payment schedules are shown on the attached sheet.

Town of Osceola, Polk County

By: _____ Date _____
Chairman

Approved: _____ Date _____
Clerk

APPRAISAL SERVICES AND DATA PROCESSING SYSTEMS, INC.

By:  Date 9/2/2021
Gene Johnson, President

VOID IF NOT SIGNED BEFORE December 31, 2021

Town of Osceola, Polk County

Assessment Year Installment Due Date		Amount of Installment
2022	01/15/22	\$7,944
	03/15/22	7,944
	05/15/22	7,944
	07/15/22	7,944
	09/15/22	<u>7,944</u>
	Total	\$39,720
2023	01/15/23	\$8,144
	03/15/23	8,144
	05/15/23	8,144
	07/15/23	8,144
	09/15/23	<u>8,144</u>
	Total	\$40,720
2024	01/15/24	\$8,344
	03/15/24	8,344
	05/15/24	8,344
	07/15/24	8,344
	09/15/24	<u>8,344</u>
	Total	\$41,720

Explanation of Revaluation Duties - Exterior Inspections

The following is a brief list of the duties that we perform for a revaluation with exterior inspections in addition to the normal assessment maintenance duties:

1. Physically view the exterior of improved properties. The inspection involves verifying the existing record of the property. Information from the existing property record card regarding the interior will be used unless there is evidence to the contrary. When inspecting the properties, if someone is home we will introduce ourselves and explain that we will be viewing the exterior and taking pictures. If no one is home, we will leave a note and conduct our exterior inspection and photographs. If we feel that there is a need to view the interior to complete an accurate valuation, we will request an interior inspection.
2. Aerial photos, soil maps, wetland maps and topographic maps are analyzed to determine land use and quality.
3. An in-depth sales analysis is conducted using arm's length transactions from the previous three years as recorded in the municipality. Older sales are also adjusted for time according to how the market has changed each year. If data is not sufficiently available in the municipality we research from other areas. Other areas could include neighboring municipalities, realtors, other assessors, the Department of Revenue, the internet, multiple listing services, newspapers, builders, appraisers, trade publications, and any other information sources that we may find available and credible.
4. The information gathered from our sales analyses is used to adjust the values of the individual properties in the municipality. The total assessed value breakdown, land and improvements, are individually adjusted.
5. The new assessed values are then reviewed individually. This process will range from desk review to visual inspection from the street and/or driveway.
6. Updated data sheets along with photos and sketches are prepared and filed in the property record card for each parcel located in the municipality.
7. The new values for each parcel are forwarded to the County Real Property Lister for input into the County computer system.
8. All real property owners are sent a notice via first class mail of the change in their assessed value. An explanation and information regarding open book sessions and the board of review session is included with the mailing to each owner.
9. An expanded open book session is conducted to allow the property owners time to meet with the assessors and examine the assessment roll.

1 41

TOWN OF OSCEOLA

Polk County, Wisconsin

RESOLUTION 21-10-02 ESTABLISH WARD BOUNDARIES FOLLOWING 2020 CENSUS

WHEREAS, Wisconsin Statutes Section 5.15, requires all cities, villages and towns with a population of 1,000 or more to establish municipal wards based on the results of the 2010 census; and

WHEREAS, Section 59.10 (3)(b) of the Statutes requires that each county board adopt and transmit to each municipal governing body in the county a tentative county supervisory district plan dividing the county into supervisory districts of equal population; and

WHEREAS, these laws require that each municipality designate by consecutive whole number, geographical description and population the various wards to be created within the municipality,

SO THEREFORE BE IT RESOLVED by the Town Board for the Town of Osceola that the following wards are created for the Town of Osceola;

WARD 1 Population 766: All land lying in an area described as beginning at the northeast corner of the Village of Dresser, then east along the northern Town of Osceola limits to 210th St., then south on 210th St. to 90th Ave., then east on 90th Ave. to 200th St., then south on 200th St. to Horse Lake Ln., then east on Horse Lake Ln. to Behning Creek, then south along the centerline of Behning Creek to Horse Lake, then east and south along the edge of Horse Lake to Horse Creek, then east along the centerline of Horse Creek to 75th Ave./CTH Y, then south on 75th Ave./CTH Y to 75th Ave./CTH M, then northwest on 75th Ave./CTH M to 218th St./CTH MM, then north on 218th St./CTH MM to 90th Ave., then northwest on 90th Ave. to State Hwy 35, then north on State Hwy 35 to the southern limit of the Village of Dresser, then easterly and northerly along the eastern border of the Village of Dresser to the Town of Osceola's northern limits to the point of beginning.

WARD 2 Population 547: All land lying in an area described as beginning at the northern Town limits at 210th St and 120th Ave., then east on 120th Ave. to 190th St./CTH Y, then south on 190th St./CTH Y following the east Town limits to the southern Town limits, then west along the southern town limits to 200th St./CTH M, then north on 200th St./CTH M to 75th Ave./CTH M, then north on 75th Ave./CTH M to 75th Ave./CTH Y, then north on 75th Ave./CTH Y to Horse Creek, then west along the centerline of Horse Creek to the edge of Horse Lake, then north and east along the edge of Horse Lake to Behning Creek, then north along the centerline of Behning Creek to Horse Lake Ln, then west along Horse Lake Ln. to 200th St., then north on 200th St. to 90th Ave., then west on 90th Ave. to 210th St., then north on 210th St. to the point of beginning.

42

WARD 3 Population 495: All land lying in an area described as beginning at the southern Town limits at the intersection of 240th St., then west and north along the town limits continuing north along the west limits of the Town to State Hwy 35, then east on State Hwy 35, to 240th St., then south on 240th St. to the southern Town limit to the point of beginning.

WARD 4 Population 809: All land lying in an area described as beginning at the southern Town limits at the intersection of 240th St., then north on 240th St., to State Hwy 35, then east on State Hwy 35 to 90th Ave., then east on 90th Ave. to 218th St./CTH MM, then south on 218th St./CTH MM, to CTH M, then east and south on CTH M to the southern town limit, then west along the southern town limit to 240th St. the point of beginning.

WARD 5 Population 406: All land lying in an area described as west and north of State Hwy 35 in the Town of Osceola.

BE IT FURTHER RESOLVED that the above wards which were created as set forth above are combined for voting purposes so as to share the common polling place indicated below and such combined wards shall use common ballot boxes and ballots or voting machines and separate returns shall not be maintained for the combined wards except where separate ballots are required under section 5.58 to 5.64 of the Statutes. The common polling place is hereby designated as the Town of Osceola Town Hall, 516 East Ave. North, Dresser, WI.

BE IT FURTHER RESOLVED, that upon passage, a copy of this resolution shall be filed with the Town of Osceola Clerk who shall transmit a copy of this resolution to the County Clerk within five days of its adoption and that this resolution shall remain in effect for each election until modified or rescinded in accordance with state statute or until a new division is made following the next federal decennial census.

Adopted this 4th Day of October 2021

Dale Lindh, Chair

Jon Cronick, Supervisor

Jo Everson, Supervisor

Neil Gustafson, Supervisor

ATTEST:

Denise Skjerven

____ Voice Vote
____ Roll Call Vote
____ Yeas; ____ Nays; ____ Absent/Abstain

Clerk

From: Shabana Lundeen <Shabana.Lundeen@co.polk.wi.us>
Sent: Thursday, September 30, 2021 8:36 AM
To: Al Bannink; Amy Albrecht; Andy Koenig, Turtle Lake Vill. President; Anna Weaver; Ardith Story; Ben Jansen; Black Brook Sally (blackbrook.polk.wi@gmail.com); Bonita Leggitt; Carrie Hutton; Cheryl True, Georgetown Clerk; Christine Genung; David Anderson; Dawn Nelson; Deanne Moravitz; Debbie Swanson; Debbie Tretsvan, Laketown Clerk; Jane Schmidt ; Janelle Johnson; Janet Krueger; Janet Mabry; Janice Schott; JoAnn Agne; Jodi Gilbert; Karen Edgell; Laurie Cook, VoL Treasurer; Lori Duncan; Lori Pardun; Melissa McQuay, Town of Sterling Clerk; Patsy Gustafson; Phyllis Wilder; Roxanne Howe (Village of Frederic); Stephanie Marciniak; Sue Knutson; Susan Hughes; Clerk; townofbonelake@lakeland.ws; Tracy LaBlanc; V. of Luck, Jennifer Andersen; Village of Osceola Clerk; Wendy Coleman
Cc: 'Jo'
Subject: Official Notice of Tentative Supervisory District Plan
Attachments: Letter to Clerks Adoption of Plan and Resolution.pdf

Good morning Clerks,

I have attached a letter, the resolution, and the map of the Tentative Supervisory Redistricting Plan.

For those of you that had changes, which there is a list of on the letter, I went into the WISE-LR system and created a possible option for you to adopt. It is only my suggestion. You are welcome to use it, change it, or disregard it as you see fit, or as your Board sees fit.

All the plans are Shabana(your municipality), and the passwords are your municipality with the first letter capitalized. (Alden, Eureka, etc). However, Town of St. Croix Falls' password is **Scf** and City of St. Croix Falls' is **Cscf**.

If you need any assistance, I'm happy to help and don't hesitate to reach out to the LTSB people, they are wonderful to work with.

As the letter states:

All copies of resolutions passed regarding the adoption of the municipal wards must be sent to the County Clerk's Office NO LATER THAN October 15th.

I know this is a really condensed timeline and we are trying to work with the municipalities as much as possible to help the process go smoothly. Some of you have already adopted plans, which is awesome! The few from the list, you guys may need to call special meetings to get this accomplished as we had to do as well.

Thank you all for your patience and understanding during this.

Thanks,

Shabana Lundeen

Deputy County Clerk
 Phone: 715-485-9177 | Fax: 715-485-9104
 Email: shabana.lundeen@co.polk.wi.us
 100 Polk County Plaza – Suite 110



OFFICE OF POLK COUNTY CLERK

Lisa R. Ross

100 Polk Plaza, Suite 110, Balsam Lake, WI 54810

| PHONE: (715) 485-9209 | EMAIL: CountyClerk@co.polk.wi.us
www.co.polk.wi.us

September 29th, 2021

To: Municipal Clerks

CC: Municipal Government Officials

We have attached the Resolution 49-21: for the approval of the 2021 Tentative Supervisory District plan.

It is now the municipalities' turn to approve ward lines.

To do this you must follow these steps:

1. Log in to the Wisedecade system. You can create a new plan and base it off current ward lines. This will show you your current wards.
2. You may need to adjust ward lines if the supervisor district lines changed within your municipality. Municipalities with supervisor district changes include:
 - a. Town of Alden
 - b. Town of Eureka
 - c. Town of Farmington
 - d. Town of Garfield
 - e. Village of Balsam Lake (Slight change due to annexation of land)
 - f. Village of Dresser (wards may stay the same, but you are now District 7 instead of 8)
 - g. City of St. Croix Falls
 - h. Town of Georgetown
 - i. Town of Luck
 - j. Town of St. Croix Falls
3. Some of you may need to adjust ward lines depending on population.*
4. After your ward lines have been adjusted, you will need to have your board pass a resolution with the ward descriptions. *The resolutions must be sent into the County.*
5. After your Board has approved the ward lines, you will need to go into the Wisedecade system and choose the final plan. You will need to enter a code that was sent to you for choosing the official plan. You will also need to enter the resolution number associated with the plan.

*Reminder for ward lines. You only need to create wards if your population is above 1000 residents. Each ward should contain between 300-1000 people. Exceptions include supervisor districts. (If you have 2 districts within your municipality, one district has 900 people, the other district has 100 people, you will split the wards based on the district lines, not on population. This is considered an exception). Wards do not need to be contiguous, as there are some of you that have islands of land within another municipality, this also counts as an exception. Please reach out to me with any questions.

All resolutions and ward plans MUST be adopted, finalized, and sent to the County Clerk by October 15, 2021. At this date the County Board of Supervisors will adopt the FINAL plan with all the ward changes incorporated. I know this is a very shortened timeline, but we are working with it the best we can. We tried to reach out to anyone that had major changes coming so you were aware of them. The people at Wisedecade and LTSB are super helpful and don't hesitate to reach out to them as well.

Let me know if you have any questions.

Thank you all for helping us muddle through this and hopefully we will be able to move forward and get this all done, and we won't have to worry about it for another 10 years!

Thank you,

Lisa Ross,
Polk county Clerk

Resolution No. 47-21

Resolution to Adopt the Tentative County Supervisory District Plan

ROLL CALL Board Members	Aye	Nay	Excu.
Olson			
Route			
Warndahl			
Nelson (Chairperson)			
LaBlanc			
Ruck			
Prichard			
Kelly			
O'Connell			
Middleton			
Luke (2 nd Vice Chair)			
Duncanson			
Arcand			
Bonneprise (Vice Chair)			
Demulling			

BOARD ACTION

Vote Required: _____

Motion to Approve Adopted ☒ X

1st Warndahl Defeated ☐

2nd Luke

Yes: 11 No: 0 Excu: 4

Reviewed by:
Melan T. Malone, Corp. Counsel

Reviewed by:
Vince Netherland, Administrator

Reviewed by:
[Signature], Finance

FISCAL & LEGAL IMPACT:

There is no fiscal impact to the County budget

Certification:

I, Lisa Ross, Clerk of Polk County, hereby certify that the above is a true and correct copy of a resolution that was adopted on the 28th day of September, 2021 by the Polk County Board of Supervisors.

Lisa R. Ross

Lisa Ross
County Clerk, Polk County

Committee Of the Whole

- ☒ Recommended
☐ Not Recommended
☐ Neutral

1 TO THE POLK COUNTY BOARD OF SUPERVISORS:

2
3 WHEREAS, on August 21st, 2021 the Polk County Board of Supervisors
4 directed staff, at the direction of the County Board, to create, present and
5 provide recommendations of the supervisory district plans for Polk County and
6 to present the plans to the County Board for approval pursuant to the process
7 established at §59.10(3), Wis. Stats; and

8
9 WHEREAS, decennial federal census of population and maps showing the
10 location and numbering of census blocks became available in August of 2021;
11 and

12
13 WHEREAS, at the direction of the Polk County Board of Supervisors the
14 County Clerk's office along with the Land Information office proposed a
15 tentative supervisory district plan which is consistent with, as much as
16 reasonably possible, the principles of redistricting and statutory requirements;
17 and

18
19 WHEREAS, after giving proper notice, the Polk County Board of
20 Supervisors conducted a public hearing on the tentative supervisory district
21 plan on September 21st, 2021; and

22
23 WHEREAS, The Polk County Board of supervisors received testimony at
24 the public hearing which will be given consideration; and

25
26 WHEREAS, the tentative supervisory district plan is presented to the Polk
27 County Board of Supervisors as Option "A" attached to this resolution and
28 incorporated herein; and

29
30 WHEREAS, the population details by district and the district deviation and
31 plan deviation details are attached hereto as Option "A" and incorporated
32 herein.

33
34 NOW, THEREFORE, BE IT RESOLVED, that the Polk County Board of
35 Supervisors adopts the tentative supervisory district plan as that plan is shown
36 and attached hereto and incorporated herein Option "A" as further described by
37 Exhibit "A1", also attached hereto and incorporated herein.

38
39 BE IT FURTHER RESOLVED, that the County Clerk shall provide written
40 statement to each municipality in the County that specifies the approximate
41 location of the territory from which wards are to be created and the
42 approximate population so that each municipality can adjust its wards
43 accordingly.

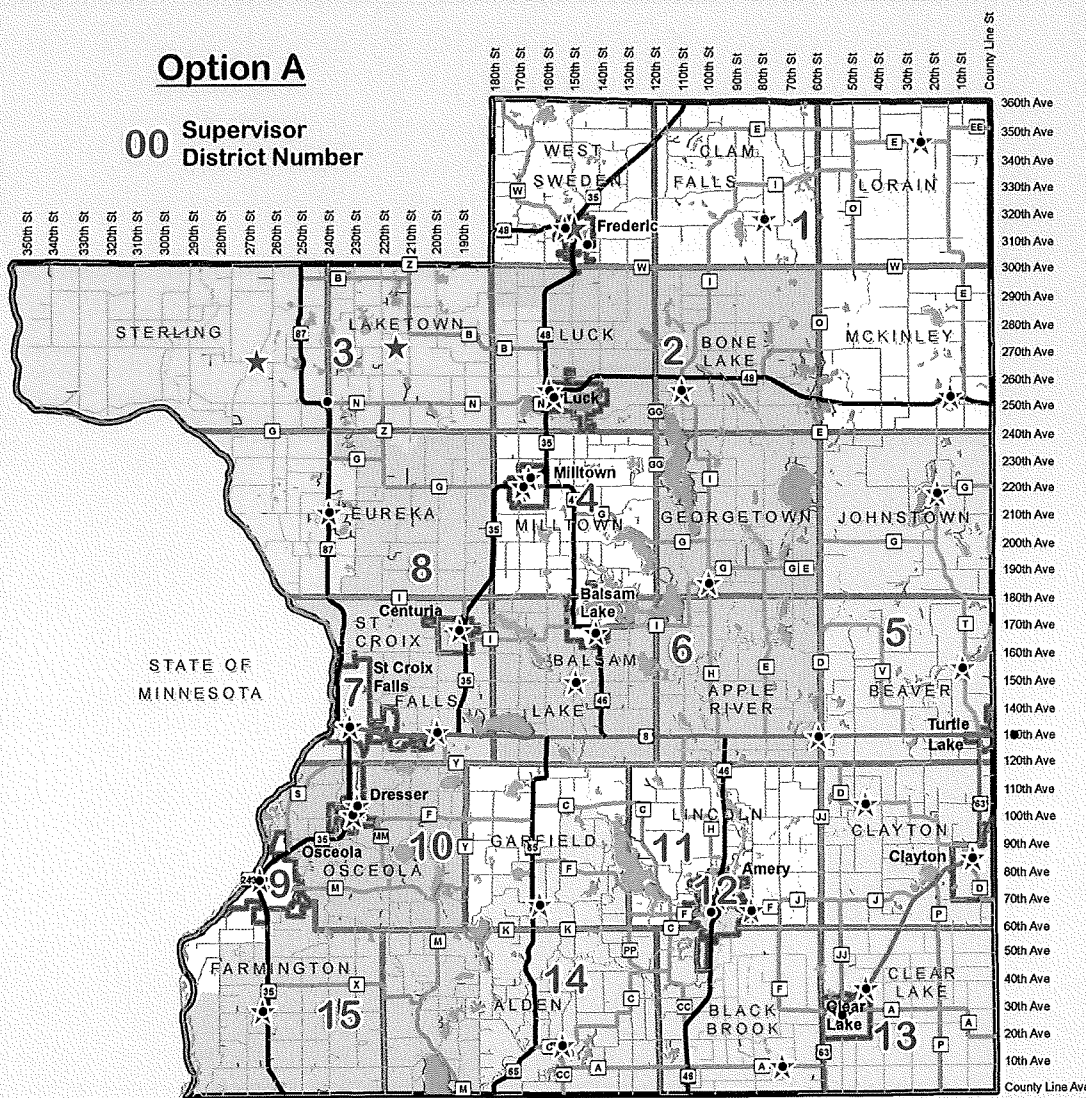
SUBMITTED BY:

Vince Netherland

Amendment to Resolution 47-21 as approved by the County Board of Supervisors on 9/21/2021, have been incorporated in this document.

Option A

00 Supervisor District Number



SUPERVISOR DISTRICTS

Polk County, Wisconsin

2020 U.S. CENSUS POP. 44,977



- POLLING PLACE
- ★ CITY/VILLAGE HALL
- ★ TOWN HALL
- US HIGHWAY
- STATE HIGHWAY
- COUNTY ROAD
- TOWN ROAD
- PRIVATE ROAD
- WATER BODY
- CITY/VILLAGE
- TOWN

NORTH

Miles
0 1.5 3 6

Polk County, Wisconsin
Division of Environmental Services
Department of Land Information
100 Polk County Plaza, Suite 130
Balsam Lake, WI 54810
(715) 485-9279
www.co.polk.wi.us/landinfo Date: 9/22/2021

This drawing is the result of a compilation and reproduction of land records as they appear in various Polk County Offices. The drawing should be used for reference purposes only. Polk County is not responsible for any inaccuracies herein contained.

POLK Co. REDISTRICTING OPTION A DATA

District	Population	Deviation		Is Contiguous	Compactness	Population						Pacific Islander Or		Multi- Other
		Deviation	Prcnt			18+	White	Black	Hispanic	Asian	Indian	Hawaiian	Other	
1	3,100	102	3.40%	TRUE	0.5	2,452	2,844	42	90	25	55	0	37	7
2	3,003	5	0.17%	TRUE	0.46	2,455	2,718	19	61	17	121	0	50	17
3	3,009	11	0.37%	TRUE	0.4	2,363	2,845	12	43	28	34	0	43	4
4	3,101	103	3.44%	TRUE	0.56	2,536	2,902	23	48	8	62	5	45	8
5	2,883	-115	-3.84%	TRUE	0.6	2,290	2,613	17	48	10	144	0	32	19
6	2,979	-19	-0.63%	TRUE	0.34	2,399	2,774	5	50	5	102	0	34	9
7	3,174	176	5.87%	TRUE	0.09	2,467	2,915	43	75	40	59	1	32	9
8	2,901	-97	-3.24%	TRUE	0.22	2,260	2,710	23	67	23	40	0	34	4
9	2,957	-41	-1.37%	TRUE	0.21	2,354	2,737	38	85	30	33	0	25	9
10	3,023	25	0.83%	FALSE	0.29	2,309	2,851	13	49	23	20	0	58	9
11	3,008	10	0.33%	TRUE	0.22	2,452	2,783	19	96	17	52	0	38	3
12	2,962	-36	-1.20%	FALSE	0.19	2,362	2,738	38	65	23	59	3	34	2
13	2,944	-54	-1.80%	FALSE	0.68	2,228	2,723	22	81	24	44	2	40	8
14	2,987	-11	-0.37%	FALSE	0.41	2,365	2,832	12	43	19	47	0	33	1
15	2,946	-52	-1.73%	TRUE	0.52	2,275	2,787	6	46	22	39	1	43	2

TOWN OF OSCEOLA
Polk County Wisconsin
ORDINANCE NO. 21-10-04
Chapter 8
SECTION 8.06

The Town Board of the Town of Osceola has the specific authority under Town Ordinance 8.06 (2), and under §s. 349.15 (2), to adopt this ordinance. This ordinance was originally adopted unanimously by the Town Board on a roll call vote on June 2, 2020, and approved at the July 7, 2020 Town Board of Supervisors Meeting, but it previously referenced an incorrect section of this ordinance.

The Town Board of Supervisors of the Town of Osceola, Polk County, Wisconsin, do ordain as follows:

- A. The following town highway in the Town of Osceola is designated a class "B" highway subject to the weight limits set forth in § 348.16, unless increased by Town ordinance:
Oak Drive from County Road MM to 2301 Oak Drive.
- B. The Town Chairperson, or his or her designee, shall place appropriate traffic signs on the above-described highways on or before the effective date of this ordinance, with respect to s. § 84.02 (4) (e).
- C. Violations of this restriction will result in suspended operation of the vehicle on the roadway and will be subject to a penalty as detailed in §348.21 and the Town of Osceola Fee Schedule. Any damage to the roadway as a result of these violations shall be the responsibility of the party causing the damage as outlined in Town Ordinance 8.06 (3).

This ordinance is effective on 4 October 2021 and will be posted publicly as required under §60.80.

Dale Lindh

Jon Cronick

Jo Everson

Neil Gustafson

Attest: _____
Denise Skjerven

TOWN OF OSCEOLA
POLK COUNTY WISCONSIN

ORDINANCE # 21-10-04

CHAPTER 8 PUBLIC WORKS
TOWN OF OSCEOLA CODE OF ORDINANCES

Adopted 03/08/99, Amended 05/12/03, 06/11/07, 07/14/08, 08/08/11, 11/7/17, 5/1/18, 10/4/21

Chapter 8 Public Works of the Town of Osceola Code of Ordinances is hereby amended by the addition of underlined text and deletion of ~~strikethrough~~ text.

The Town Board of Supervisors of the Town of Osceola do ordain as follows:

8.01 DEFINITIONS

Approach. That portion of road extending one hundred (100) feet on each side of a culvert, bridge, driveway or other connecting road.

Arterial Street. A street which provides for the movement of relatively heavy traffic to, from or within the Town. It has a secondary function of providing access to abutting land.

Base Course. The supporting part of a road or bottom.

Bypass Lane. A widening of the road into an additional traffic lane near an intersecting road to allow traffic to pass on the right.

Culvert. A galvanized steel or concrete channel, of sufficient size, to allow the unobstructed flow of water under a road or driveway surface.

Collector Street. A Street which collects and distributes internal traffic within an urban area such as a residential neighborhood, between arterial and local streets. It provides access to abutting property.

Developer. Any person, partnership, corporation, or other entity creating a subdivision. For the purposes of this ordinance, any references to Subdividers include Developers.

Development Agreement. A written agreement between the Town of Osceola and the Developer outlining specific requirements and obligations of the subdivision development. See Chapter 17 of the Town of Osceola Code of Ordinances for details.

Drainage. To make gradually dry by trenches, channels, etc.

Driveway. An access used for purposes of ingress and egress serving not more than two (2) lots.

- 1) As located on a subdivision plat.

2) Other individual driveways.

Grade. The rate of ascent or descent of a road.

Highway. A road or way over which the public generally has a right to pass.

Minor Street. A street used, or intended to be used, primarily for access to abutting properties; also referred to as a “local street”.

Plan Commission. The Town of Osceola Plan Commission.

Private Road. A road built to Town Standards designated on the plan as a “Private Road”.

Road. A public or private way for vehicular traffic which includes the following:

- (1) Compliance with Town of Osceola Ordinances.
- (2) Compliance with the Municipal Code of the Village of Dresser when located within a Village Growth Area as defined in the Village of Dresser/Town of Osceola Cooperative Boundary Plan. (Ord. #18-02-02)
- (3) Cul-de-sac or hammerhead roads have a turn-around at one end.
- (4) Dead-end roads are closed at one end.

Roadbed. The whole of the material laid in place and ready for travel.

Roadway. The traveled portion of a road.

Subdivider. Any person, partnership, corporation, or other entity creating a subdivision.

Subdivision. A subdivision is a division of a lot or parcel or tract of land by the owner thereof or his agent for the purpose of transfer of ownership or building development.

Surface Course. The top of a roadway or traffic course.

Town. The Town of Osceola, Polk County, Wisconsin. (Ord. #18-02-02)

Town Board. The Town Board of the Town of Osceola. (Ord. #18-02-02)

Turning Lane. An additional lane to assist in the deceleration of traffic prior to turning onto an intersecting road.

Village Growth Area – The areas legally described and mapped in the Village of Dresser/Town of Osceola Cooperative Boundary Plan (adopted 12/11/17) as territory reserved for Village growth. (Ord. #18-02-02)

8.02 APPLICABILITY WITHIN THE VILLAGE GROWTH AREAS

Any applications, requests, permits, or similar approvals, as described in sections 8.03 through 8.05 of this chapter, for land located within the Village Growth Areas shall be

subject to approval by both the Town and the Village of Dresser. In such cases, both the Town and the Village of Dresser standards shall be required with respect to design and construction of public streets, sidewalks, improvements generally placed in right-of-ways (trees, signs, etc.), and the placement of public utilities (including, but not limited to water, electric, gas, telephone, and cable television, but not including sanitary sewers) in the street right-of-way. (Ord. # 18-02-02)

8.03 ACCEPTANCE OF ROADS

(1) PURPOSE

(A) To promote the public safety, general welfare and convenience, it is necessary that certain requirements be established and followed in the creation of roads in the Town so the public will not be adversely affected by the action of the Town Board in accepting such roads.

(B) It is not intended by this section to repeal, abrogate, annul or interfere with any existing highway rules or regulations issued pursuant to laws in regard to public highways.

(2) APPLICATION

The applicant may request either a Concept Plan review or a Preliminary Plan review. If a Concept Plan review is selected, then the review of the concept is to ensure the applicant understands the issues involved and can obtain Plan Commission comments prior to formally designing a plan. The applicant may choose to bypass Concept review and instead prepare a Preliminary Plan.

A. Concept Review

In order to ensure that all applicants are informed of the procedural requirements, the minimum standards of this chapter, and the requirements or limitations imposed by other Town regulations prior to the development of a preliminary plat, the subdivider shall meet with the Plan Commission to discuss a concept plan. The applicant shall provide the information identified in 18.11(3), Table 1 and follow the schedule outlined in 18.11 (4). No action of recommendation by the Plan Commission shall occur.

B. Preliminary Review

The preliminary plan shall incorporate Plan Commission comments from the concept review. Unless waived at the Concept Review, the plan shall include the entire area owned or controlled by the subdivider even though only a portion thereof is proposed for development at the time. The plan shall be prepared in accordance with this Ordinance, Chapter 236, Wisconsin Statutes and Subdivision and Platting, Chapter 18, of the Town of Osceola Code of Ordinances.

C. Information Required

Table 1: Information To Be Shown on Plans		
Description	Concept	Preliminary
Air Photos of area	X	With lot lines shown
Subdivider contact information	X	X

Land Owner of record	X	X
Property lines (size and location)	Sketched	Surveyed
Existing and proposed road locations	X	X
Adjacent landowners and structures	X	X
Driveway locations		If required
Shared driveways		X
Entire area plan		X
Topographic contours		If required
Engineered road plans		X

(A) Scheduling Plan Commission Review

The Subdivider shall file ten copies of the plan with the Clerk/Treasurer at least ten (10) working days prior to the meeting of the Town Plan Commission at which action is desired. The Plan Commission shall not be obligated to review, until a future meeting, any changes made to the plan by the subdivider after submission and before the meeting.

(B) The Clerk/Treasurer shall forward copies of the plan, on the Tuesday preceding the scheduled meeting, to the Town Plan Commission members. The plan will also be forwarded on to a professional engineer, a planner or another person charged with the responsibility to review plats, who shall assist in identifying any design problems with the plan, shall visit the site of the plan, examine the plan for conformity with all ordinances, administrative rules and regulations and for compliance with the Town Comprehensive Plan. The above mentioned will report their findings to the Plan Commission.

(C) The Town Plan Commission shall recommend approval, conditional approval or rejection of the proposed plan to the Town Board after a professional engineer, a planner or another person charged with the responsibility to review plats approves the proposed plan. If approval or conditional approval is recommended, the plan shall be referred to the Town Board for consideration. The Town Board, upon receiving a timely request from the applicant, shall then approve, conditionally approve, or reject the plan. If the plan is rejected, the conditions of rejection shall be endorsed thereon or attached thereto. If the plan is resubmitted by the applicant and unless time is extended by written agreement between the applicant and the Town Board, failure of the Town Board to complete the action therein required within ninety (90) days constitutes an approval of the plan.

(D) Unless a waiver is granted by the Town board as authorized by Chapter 17 of this Code of Ordinances, anyone proposing to create a subdivision or land development activity in the Town of Osceola shall enter into a Development Agreement with the Town.

(E) Approval or conditional approval of a plan entitles the final plan to approval provided that the final plan conforms substantially to the original plan recommended by the Plan Commission, including any conditions of that recommendation as outlined in the Development Agreement, and conforms to any applicable Town plans and applicable ordinances. If the final plan is not submitted within thirty-six (36) months of the last approval of the plan, any

approving authority may refuse to approve the final plan regardless of prior action taken on the plan or may extend the time for submission of the final plan.

(3) **CONSTRUCTION.**

(A) No land grading or site preparation, alteration of drainageways, waterways or water features, or commencing the construction of any roads, ditches, ponds, swales, drainageways or the like, shall occur prior to Town Board approval of the preliminary plat or preliminary certified survey map and a signed Developers Agreement if required by the Town Board.

(B) Before preliminary plan approval can be given, an engineered road plan for the subdivision must be submitted to the Town Board.

(C) No building permit shall be issued for any lot until all the requirements of this Chapter have been satisfied.

(4) **PROCEDURES FOR TOWN BOARD REVIEW AND APPROVAL OF FINAL SUBDIVISION PLANS.**

(A) The applicant shall prepare and submit ten (10) copies of the final plan to the Clerk/Treasurer within thirty-six months of the Plan Commission's or the Town Board's last action and at least ten (10) working days prior to the meeting of the Town Board at which action is desired.

(B) The Clerk/Treasurer shall forward copies of the final plan to the Town Board. The Town Board shall examine it for conformity with the Plan Commission's recommendation and any conditions, with the requirements of this ordinance, and with the requirements of any other ordinances, statutes, administrative rules and regulations, or local plans which may be applicable to it.

(C) A professional engineer, planner or another person charged with the responsibility to review plats shall provide the Town board with his or her conclusions as to whether the final plan conforms substantially to the preliminary plan approved by the Plan Commission. Any conditions of that approval, and any applicable Town plans and applicable ordinances are considered before recommending approval of the final plan. If the final plan is not submitted within thirty-six (36) months of the last action, the Town Board may reject the final plan regardless of any prior action or may extend the time for submission of the final plan.

(D) The Town Board shall approve, conditionally approve, or shall reject the plan. If rejected, the Town Board shall indicate the reasons for any rejection of the plan. One copy of the plan shall then be returned to the applicant, the surveyor, or engineer with the date and action endorsed thereon. The conditions or requirements of rejection, or conditional approval, shall be endorsed thereon or attached thereto.

(E) The final plan may, if permitted by the Town Board, include only that portion of the approved plan which the applicant proposes to record at this time.

(F) Before work begins on the project, a bond or letter of credit, in favor of the Town, amounting to \$80.00 per lineal foot for proposed Town Roads or Private Roads must be presented to the Town Board. The developer may construct the project in such phases as is approved and may not be unreasonably withheld. If the subdivider's project will be constructed in phases, the amount of any surety bond or other security required shall be limited to the phase of the project that is currently being constructed. The subdivider is not to be required to provide any security for improvements sooner than is reasonably necessary before the commencement of the installation of the improvements. Such bond or letter-of-credit shall remain in force until the road has passed the final inspection. The amount of the Bond or Letter of Credit may be reduced, by vote of the Town Board, as portions of the road construction are completed.

(G) The applicant shall file a certified copy of the final plan with the Clerk/Treasurer within ten days after it has been recorded.

(H) Building Permits and/or Driveway Permits shall be denied for any lots adjoining a newly constructed Town Road or Private Road that is not in compliance with the Town Road Standards and Requirements.

(5) APPEALS

(A) If the Town Plan Commission was acting at the request of the Town Board, the following recommendation of the Plan Commission may be appealed to the Town Board:

1. Requirement of a plan in connection with the road;
2. Determination that the site land is unsuitable for a road;

(B) A written Notice of Appeal must be filed with the Clerk/Treasurer within 14 calendar days of the date when notice of the action of the Plan Commission appealed from is presented to the applicant.

(C) The Notice of Appeal shall state the action of the Plan Commission appealed from, shall specify the reasons stated by the Plan Commission for taking such actions, shall specify the reasons why the applicant believes said action was inappropriate, and shall state the names and addresses of the owners of all properties adjacent to the proposed land division or subdivision.

(D) The Clerk/Treasurer shall file the Notice of Appeal with the Town Board and shall schedule the appeal for consideration by the Town Board at a meeting, open to the public, within forty-five (45) days of the filing of the Notice of Appeal. The Clerk/Treasurer shall send notice of the time scheduled for the consideration of the appeal to the applicant and to all property owners adjacent to the proposed land division or subdivision at least ten (10) days prior to the hearing of appeal.

(E) Within thirty (30) days of the appeal hearing, the Town Board shall affirm, modify, or reverse the action of the Plan Commission or shall refer the matter back to the Plan Commission for further consideration. Notice of the decision of the Town Board shall be sent to the applicant and the Plan Commission.

(F) The provisions of Chapter 68 of the Wisconsin Statutes shall not be applicable to any determination made pursuant to the provisions of this ordinance.

(G) Any person aggrieved by an objection to a plan or a failure to approve a plan may, after review by the Town Board, appeal there from, as provided in Sections §236.13(5) and 62.23(7)(e)10 to 15 of the Wisconsin Statutes.

(6) STANDARDS.

The following standards are set by the Town Board and established by licensed professional engineers for the construction of the proposed roads in compliance with good practice, general construction and safety. Current Town Road Standards will apply to all roads whether they are to be Town Roads or Private Roads.

(A) Width. The minimum width for any road right-of-way shall not be less than sixty-six (66) feet wide and shall include a class 5 gravel roadway of not less than thirty (30) feet in width of which twenty-two (22) feet shall be paved with not less than three (3) inches of compacted blacktop of quality as approved by the State for a Town road, and with four (4) foot, compacted gravel shoulders on each side.

(B) Grade. Grades of roads shall be approved by the Town Board before construction.

(C) Ditching. Ditching of the roadway shall be complete and have proper elevation to provide for the removal of water. Where it becomes necessary to make a lateral trench leading from the main ditch, the additional land necessary for the removal of accumulated water shall be provided and deeded over to the Town along with the necessary land for the road. The additional land conveyed to the Town for drainage shall be under the supervision of the Town Board at all times.

(D) Base Course. The base course shall be of a quality and composition suitable for the location. In low or swampy areas the base course shall have a sandy composition to provide necessary drainage of the roadbed. Any muck holes encountered before and during construction of the roadbed shall be removed and filled with a sandy lift to provide a solid base of at least a twelve (12) inch sand lift.

(E) Surface Course. The surface course shall consist of Wisconsin class 2 gravel of a quality and composition suitable for traffic loads. The amount of gravel necessary for acceptance shall be at least 3,820 cubic yards per mile, which compressed will be approximately six (6) inches, then surfaced with asphalt.

(F) Top Course. The top course shall consist of three (3) inches of asphalt which can not be applied until compaction of the surface course has been tested or has rested for a twelve (12) month period.

(G) Culverts.

(1) Any culverts necessary for proper drainage shall be provided and installed at the applicant's or developer's expense and shall not be installed until elevation and location is approved by the Town Board. The minimum length of any culvert installed in the roadbed shall be thirty-six (36) feet. However,

the diameter and length of such culvert will be subject to the approval of the Town Board after the amount of flowage is determined. Any secondary culverts installed in any lateral trenches will be of a size and length as determined by the Town Board.

- (2) If at any time it is decided by the Town Board, that the construction of a culvert or bridge would be of such a size and cost that it would create a hardship to the owner of the land required to build such culvert or bridge, the Town Board shall proceed to accept the road, complete as required by the above rules and regulations, except the approach as defined in section 8.01(1). The approach will be accepted incomplete with the reservation that the Town will bill back to the owner a portion of the cost of construction of bridge or culvert. The Town will then proceed to build such culvert or bridge and approach with the help of bridge aid, if available. The balance of cost and construction not covered by aid will be charged to the owner(s) of the land abutting the road, which cost shall be added to the tax roll if not paid within ninety (90) days with interest of one and one half (1-1/2) percent per month.
- (3) It is not the intent of this section to discriminate or favor any individual but rather to aid in construction so as to reduce the cost of construction in areas where nature has created extreme road building conditions.

(7) **INSPECTION**

All Town Roads and Private Roads must be inspected and certified by the Town Board, or the Town Board's designate, which may include the hiring of an engineer, before and during the construction of the road.

A road construction inspection fee of three hundred (\$300) dollars must be paid to the Town at the time of preliminary plat approval. Any additional inspections required will be charged to the developer at one hundred (\$100) dollars per inspection.

The required meeting and inspections are as follows;

- (A) Preconstruction meeting
- (B) An initial inspection of the site of the proposed road consisting of, but not limited to;
- Centerline staking
 - Right-of-Way width
 - Layout conformity with the plan
 - Verification of posting of securities
- (C) An inspection of the road rough-in prior to the application of gravel consisting of, but not limited to;
- Base course
 - Laying of culverts
 - Ditches
 - Erosion measures
 - Ponding and Drainage easements

- Curves
- Road continuation
- Intersections
- Visibility and Safety
- Dead-Ends, Hammerheads, and Cul-de-sacs

(C) An inspection of the compacted gravel surface prior to the application of blacktop consisting of, but not limited to;

- Gravel thickness
- Gravel quality
- Gravel width
- Ditches seeded and mulched

(D) A final inspection upon completion of the road for acceptance or rejection of the road as the case may be. If the road is rejected, corrections shall be made as recommended by the Town Board before final inspection can be made again. The final inspection shall consist of, but may not be limited to;

- Application of blacktop
- Width of blacktop
- Shouldering

(E) The Town Board will endeavor to cause requested road inspections to be performed within two (2) business-week days following the business-week day of request.

(8) TOWN BOARD ACCEPTANCE.

Once a proposed Town Road has passed final inspection, the Town Board may consider acceptance of the road through the following procedure.

(A) A written request must be submitted to the Town requesting the Town Board accept, by resolution, the road.

(B) Upon receipt of the written request a Title Search and request for Lien Wavers will be initiated by the Town at the cost of the requestor.

(C) Upon receipt of clear Title Search and Lien Wavers, the Town Clerk/Treasurer will draft a resolution of acceptance of the road and present the resolution to the Town Board at the next regular monthly meeting.

(D) If the Resolution for acceptance of the road is approved by a majority of the Town Board at a duly called and noticed meeting, the road will be recorded as an accepted Town Road.

(E) Written requests to change Private Roads to Town Roads will require a Road Inspection and possible engineering study.

8.04 ROAD STANDARDS

(1) GRADES.

(A) Unless necessitated by exceptional topography, subject to the approval of the Town Board, the maximum centerline grade of any street or public way shall not exceed the following:

(1) Arterial Streets. Six percent (6%)

(2) Collector Streets. Eight percent (8%)

(3) Minor Streets, Alleys and Frontage Streets. Ten percent (10%)

(4) Pedestrian Ways. Twelve percent (12%), unless steps of acceptable design are provided.

(B) The grade of any street shall not exceed twelve percent (12%) or be less than one-half of one percent (0.5%). Street grades shall be established wherever practicable so as to avoid excessive grading, removal of ground cover and tree growth and general leveling of the topography.

(2) CURVES. When a continuous street centerline deflects at any one point by more than ten percent (10%), a circular curve shall be introduced having a radius of curvature on such centerline of not less than the following:

(A) Arterial Streets and Highways. Five hundred feet (500').

(B) Collector Streets. Three hundred feet (300').

(C) Minor Streets. One hundred feet (100').

(3) CONTINUATION. Streets shall be laid out to provide for continuation wherever topographic and other physical conditions permit.

(4) NUMBER OF INTERSECTIONS. The number of intersections of minor streets with major streets shall be reduced to the practical minimum consistent with circulation needs and safety requirements.

(5) FRONTAGE ROAD REQUIRED. Where a subdivision abuts or contains an existing or proposed arterial highway, the Town Board may require a frontage road, with a 66-foot right-of-way, contiguous to such highway or such other treatment as may be necessary to ensure safe, efficient traffic flow and adequate protection of residential properties.

(6) REVERSE CURVES. A tangent at least one hundred feet (100') long shall be required between reverse curves on arterial and collector streets.

(7) VISIBILITY AND SAFETY. Streets shall afford maximum visibility and safety and shall intersect at right angles.

(8) DEDICATION. Dedication of half-width streets shall be prohibited.

(9) DEAD-END ROADS, HAMMERHEADS AND CUL-DE-SACS. Dead-end streets, hammerheads or cul-de-sacs, and shall have a minimum right-of-way width of 66

feet. Cul-de-sacs shall terminate with a turnaround having an outside roadway diameter of at least eighty feet (80') and a street property line of one hundred feet (100')

(10) LOT LINES TO BE PERPENDICULAR. Wherever possible, lot lines shall be perpendicular to the street line and to the tangent at the lot corner or curved streets.

(11) LOTS. Lots shall follow, rather than cross, municipal boundary lines whenever practicable.

(12) TURNING/BYPASS LANES. Turning lanes or bypass lanes may be required depending upon traffic conditions.

8.05 DRIVEWAYS

(1) EXEMPTIONS. Driveways which enter onto a State or County road or private road are exempt from this ordinance.

(2) MINIMUM REQUIREMENTS. All new driveways proposed to be installed, or any driveway alleged to be existing and serving open land without improvements and proposed to be converted to a driveway to serve one or more structures which enters an existing or proposed Town road, shall be subject to an inspection fee as established by the Town Board, to be paid to the Town of Osceola, prior to the start of any construction of a new driveway, and prior to Polk County issuing a Sewer Permit or a Land Use Permit. An approved driveway permit shall be issued by the Town of Osceola before any such permit can be issued. (A) The applicant who may be the owner, agent, or contractor shall submit a location construction plan showing specifications including grade, slope, width, and length of the driveway and erosion control procedures.

(A) Authorization for a driveway is subject to the approval of an official from the Town Board or Public Works, and when so approved, the official shall notify the Polk County Zoning office.

(B) Evidence of an existing driveway shall be either the clear indication of a driveway being in place on the 1997 aerial photo or a statement from the Town Board that an approved driveway is in place. If there is a dispute on the adequacy of an alleged existing driveway the decision of the Town Board will be the deciding factor.

(3) NUMBER. A maximum of one (1) driveway per residential lot shall be allowed unless the lot is served by two roads in which case a second driveway may be allowed on the adjoining road at the discretion of the Town Board.

(4) SEPARATION OF DRIVEWAYS. All new driveways, on through roads, must be at least 150 feet, center to center, from any other existing or planned driveway or intersection; wherever topographic and other physical conditions permit.

(5) SPECIFICATIONS. All driveways shall be constructed in accordance with these specifications, and any other requirements as may be set forth by the Town Plan

Commission and/or the Town Board. The maintenance of the driveway and culvert shall be the responsibility of the applicant and/or property owner.

(A) The application for a culvert must be completed with the Town of Osceola Public Works or a Town Board member. If a culvert is needed;

- The culvert must have a diameter sufficient to accommodate the ditch and water run off.
- The culvert must be a minimum of 24 feet in length.
- The culvert must be constructed of galvanized steel or concrete.
- The road surface over the culvert must have a minimum width of 22 feet.
- The top of the culvert must be at least 4 inches below the top of the driveway surface.

(B) The driveway road surface must be a minimum of 12 feet in width.

(C) The driveway clearance width must be a minimum of 24 feet.

(D) The driveway height of clearance free of trees and wires must be a minimum of 18 feet.

(E) The driveway must meet the public road at a 90-degree angle.

(F) Wherever practicable, the driveway must slope away from the public road at an angle of not less than 1 percent or more than 6 percent to prevent erosion onto the public road.

(G) On hillsides, the driveway must be graded, with a crown, at least 22 feet back from the public road.

(H) The driveway bed must be of suitable material to support the projected traffic.

(I) Driveway entrances must be kept clear of brush, shrubbery, or large boulders back at least 22 feet from the public road.

(J) Driveway easement to have a minimum width of twenty (20) feet.

(6) APPLICATION AND APPROVAL. Every effort will be made by the Town of Osceola to assist with the application, inspection and approval of driveways within forty-eight (48) hours. The Polk County Zoning office WILL NOT issue any permits until an authorized representative of The Town of Osceola has signed the approval section of the Driveway.

If an official from the Town Board or Public Works is not able to determine if a driveway request meets town specifications, the Town Board shall be the final approving authority for driveway applications. Deviation from the specifications

required by this ordinance may be approved by the Town Board in extenuating circumstances. (Ord. 17-09-03)

8.06 WEIGHT RESTRICTIONS

The Town of Osceola may impose special weight limitations on any and all roads within the Town because of weakness of the roadbed due to weather, road deterioration, or any other special conditions.

(1) Temporary Weight Restrictions Notice of the weight limitations/restrictions will be posted by erecting signs along the specific roadway(s). The following list of vehicles providing critical services, are exempt from the restrictions:

- Septic
- Propane
- Utility (gas, electric, telephone, cable)
- Dairy/milk
- Local waste disposal
- Emergency services

(2) Special Weight Restrictions. Based on the need to ensure the stability and longevity of the Town's roadways, a special permit is required to operate any overweight or oversize vehicle (as defined in §348.15) on a Town of Osceola roadway. The requesting party shall comply with the requirements for WI DOT Form MV2605 and obtain a House Moving and Single Trip Permit Application from the Town of Osceola prior to operating an overweight or oversized vehicle.

(A) The following town highway in the Town of Osceola is designated a class "B" highway subject to the weight limits set forth in § 348.16, unless increased by Town ordinance: Oak Drive from County Road MM to 2301 Oak Drive. (Ord. #21-10-04)

(B) The Town Chairperson, or his or her designee, shall place appropriate traffic signs on the above-described highways on or before the effective date of this ordinance, with respect to s. § 84.02 (4) (e). (Ord. #21-10-04)

(3) Violations of the Restrictions. Violations of the weight limitations will result in suspended operation of the vehicle on the roadway and shall be subject to a penalty as detailed in §348.21 and the Town of Osceola Fee Schedule. Any damage to the roadway as a result of these violations shall be the responsibility of the party causing the damage as outlined in §S86.02.

8.07 PENALTY

Any person, partnership, or corporation or other entity found in violation of any provision of this chapter or any order, rule or regulation made hereunder shall be subject to a penalty as detailed in the Town of Osceola Schedule of Violation Fees and Penalties.

8.08 SEVERABILITY

Should any section, clause or provision of this ordinance be declared by the courts to be invalid, the same shall not affect the validity of the ordinance as a whole or any part thereof other than the part declared to be invalid.

To the extent that this Ordinance contains time limits, deadlines, notice requirements, or other provisions that are more restrictive than time limits deadlines, notice requirements, or other provisions that provide protections for a subdivider contained in Chapter 236 of the Wisconsin State Statutes, the time limits, deadlines, notice requirements, or other provisions that provide protections for a subdivider contained in Chapter 236 shall apply.

8.09 Effective Date

This Ordinance shall be effective upon adoption and publication or posting as provided by law.

Passed this 4th Day of October, 2021

By the Town Board of the Town of Osceola

Dale Lindh, Chair

Jon Cronick, Supervisor

Jo Everson, Supervisor

Neil Gustafson, Supervisor

ATTEST: _____
Denise Skjerven

____ Voice Vote
____ Roll Call Vote
____ Yeas; ____ Nays; ____ Absent/Abstain

Adopted 03/08/99, Amended 05/12/03, 06/11/07, 07/14/08, 08/08/11, 11/07/17, ~~and 5/1/18,~~ and
10/4/21

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**TOWN OF OSCEOLA
PLAN COMMISSION
REGULAR MONTHLY MEETING
TUESDAY, SEPTEMBER 28, 2021 – 6 P.M.**

MINUTES

The Plan Commission of the Town of Osceola met for a meeting on Tuesday, September 28, 2021, at the Osceola Town Hall, Dresser, Wisconsin.

CALL TO ORDER

Plan Commission Chair Desmarais called the meeting to order at 6:00 p.m.

VERIFICATION OF MEETING POSTING

Notice of the Plan Commission Meeting was posted Monday, September 27, 2021, at the Town Hall, the Dresser Post Office, First National Community Bank and the town website.

PLEDGE OF ALLEGIANCE

Chair Desmarais led the group in the Pledge of Allegiance.

ROLL CALL

PRESENT: Chair Bernie Desmarais, Jim Berg, Kim Kaiser, Marianna Schultz, Dan Tronrud, and Jeremy Utke.

ABSENT: Jon Cronick

ALSO PRESENT: Denise Skjerven, Mark Skjerven, and Theresa Utke.

APPROVAL OF PROPOSED AGENDA

MOTION BY BERG / 2ND BY UTKE TO APPROVE THE AGENDA. MOTION CARRIED.

APPROVAL OF MINUTES OF PREVIOUS MEETINGS

MOTION BY TRONRUD / 2ND BY BERG TO APPROVE THE MONDAY, AUGUST 30, 2021 MEETING MINUTES. MOTION CARRIED.

PUBLIC COMMENT

None.

OLD BUSINESS

A) EMAILS FOR PLAN COMMISSION MEMBERS

All members have the new email setup using the following format (pc[name]@gmail.com) and Jon Cronick will use his town board email address.

B) TOWN'S COMPREHENSIVE PLAN

All members were presented with a copy of the Town's Comprehensive Plan. Once the 2020 Census Data becomes available (hopefully by late November) we will need to update the Town's Comprehensive Plan. Once the updated Town's Comprehensive Plan is completed and approved, an electronic copy will be added to the town's website.

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NEW BUSINESS

A) MINOR SUBDIVISION PROCESS DRAFT

Member Kaiser looked up the process on the Polk County Website and provided some information to the members along with a process that the citizens could follow.

B) REMAINING "ZONING / LAND USE" DECISIONS MADE BY THE PC / TOWN BOARD

More discussion on this in the future. Member Schultz will look into who is responsible to file HOA Covenants and where they are kept, Town vs. County? Members also talked about what applications does the town have on file?

CHAIRMAN'S REPORT

No new updates. Chair Desmarais thanked everyone who provided information for the meeting tonight.

COMMISSION MEMBER COMMENTS

None

FUTURE MEETING AGENDA ITEMS

- 1) Member Schultz will report back her findings regarding HOA Covenants.
- 2) Review what applications the Town has on file Major Sub Division, Minor Sub Division, Driveways etc.
- 3) Chair Desmarais will provide an update on the 2020 census data.

ADJOURNMENT

MOTION BY UTKE/2ND BY TRONRUD (OR KAISER) TO ADJOURN THE PLAN COMMISSION MEETING HELD THIS TUESDAY THE 28TH DAY OF SEPTEMBER 2021. MOTION CARRIED.

Being no further business to come before the Plan Commission, the Meeting was adjourned at 7:00 p.m.

Submitted by: Jim Berg

To be approved by Plan Commission: October 26, 2021

Approved by: _____
Bernie Desmarais

Approval Date: _____